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DATE: 10 September 2018

To: Members of the
**ADULT CARE AND HEALTH POLICY DEVELOPMENT AND SCRUTINY
COMMITTEE**

Councillor Mary Cooke (Chairman)
Councillor Robert Mcilveen (Vice-Chairman)
Councillors Gareth Allatt, Aisha Cuthbert, Judi Ellis, Robert Evans, Simon Jeal,
David Jefferys and Angela Wilkins

Roger Chant, Carers Bromley
Justine Godbeer, Bromley Experts by Experience
Lynn Sellwood, Bromley Safeguarding Adults Board and Voluntary Sector Strategic
Network
Barbara Wall, Healthwatch Bromley

A meeting of the Adult Care and Health Policy Development and Scrutiny Committee
will be held at Bromley Civic Centre on **WEDNESDAY 19 SEPTEMBER 2018 AT
7.00 PM**

MARK BOWEN
Director of Corporate Services

**Paper copies of this agenda will not be provided at the meeting. Copies can
be printed off at <http://cds.bromley.gov.uk/>. Any member of the public
requiring a paper copy of the agenda may request one in advance of the
meeting by contacting the Clerk to the Committee, giving 24 hours notice
before the meeting.**

**Items marked for information only will not be debated unless a member of the
Committee requests a discussion be held, in which case please inform the
Clerk 24 hours in advance indicating the aspects of the information item you
wish to discuss**

A G E N D A

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on
each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 DECLARATIONS OF INTEREST

3 CO-OPTION TO THE ADULT CARE AND HEALTH PDS COMMITTEE 2018/19
(Pages 5 - 8)

4 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to the Adult Care and Health Portfolio Holder or to the Chairman of this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5.00pm on Thursday 13th September 2018.

5 MINUTES OF ADULT CARE AND HEALTH PDS COMMITTEE MEETING HELD ON 27TH JUNE 2018 (Pages 9 - 24)

6 MINUTES OF HEALTH SCRUTINY SUB-COMMITTEE MEETINGS HELD ON 11TH AND 30TH JULY 2018 (Pages 25 - 36)

7 MATTERS ARISING AND WORK PROGRAMME (Pages 37 - 42)

8 UPDATE FROM THE DEPUTY CHIEF EXECUTIVE AND EXECUTIVE DIRECTOR: EDUCATION, CARE AND HEALTH SERVICES (VERBAL UPDATE)

9 HOLDING THE PORTFOLIO HOLDER AND EXECUTIVE TO ACCOUNT

10 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

a GATEWAY REPORT: SUPPORTED LIVING SERVICES AT JOHNSON COURT (To Follow)

b SUPPORTED LIVING - FIVE SCHEMES - GATEWAY REPORT (To Follow)

11 POLICY DEVELOPMENT AND OTHER ITEMS

a SHARED LIVES SERVICE: UPDATE (Pages 43 - 48)

b CONTRACT REGISTER AND CONTRACTS DATABASE REPORT PART 1 (PUBLIC) INFORMATION (Pages 49 - 60)

12 QUESTIONS ON THE ADULT CARE AND HEALTH PDS INFORMATION BRIEFING

The briefing comprises:

- Blue Badges (To Follow)

Members and Co-opted Members have been provided with advance copies of the briefing via email. The briefing is also available on the Council's website at the following link:

<http://cds.bromley.gov.uk/ieListMeetings.aspx?CId=559&Year=0>

Printed copies of the briefing are available on request by contacting the Democratic Services Officer.

This item will only be debated if a member of the Committee requests a discussion be held, in which case please inform the Clerk 24 hours in advance indicating the aspects of the information item you wish to discuss. Questions on the briefing should also be sent to the Clerk at least 24 hours before the meeting.

13 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

14 EXEMPT MINUTES OF ADULT CARE AND HEALTH PDS COMMITTEE MEETING HELD ON 27TH JUNE 2018 (Pages 61 - 64)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

15 PRE-DECISION SCRUTINY OF PART 2 (EXEMPT) EXECUTIVE REPORTS

a ONE YEAR EXTENSION TO AGREEMENT FOR THE PROVISION OF DIRECT PAYMENT SUPPORT AND PAYROLL SERVICES (Pages 65 - 74)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

This item will be considered jointly with the Education, Children and Families Select Committee.

16 PART 2 (EXEMPT) POLICY DEVELOPMENT AND OTHER ITEMS

a CONTRACT REGISTER AND CONTRACTS DATABASE REPORT PART 2 (EXEMPT) INFORMATION (Pages 75 - 90)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

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Report No.
CSD18124

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: ADULT CARE AND HEALTH POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 19th September 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: CO-OPTION TO THE ADULT CARE AND HEALTH PDS COMMITTEE 2018/19

Contact Officer: Kerry Nicholls, Democratic Services Officer
Tel: 020 8313 4602 E-mail: kerry.nicholls@bromley.gov.uk

Chief Officer: Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 The Adult Care and Health PDS Committee is asked to confirm a Co-opted Member appointment to the Adult Care and Health PDS Committee for 2018/19.

2. **RECOMMENDATION**

2.1 **The Adult Care and Health PDS Committee is requested to agree the following Adult Care and Health PDS Committee Co-opted Membership appointments for 2018/19:**

| Co-opted Member | Alternate | Organisation |
|-----------------|---------------|--------------|
| Roger Chant | Rosalind Luff | Carers Forum |

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
-

Corporate Policy

1. Policy Status: Existing Policy: Co-opted Membership at relevant PDS Committees is encouraged given the added value that Co-opted Membership can bring to a PDS Committee's work
 2. BBB Priority: Excellent Council Supporting Independence
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £350,650
 5. Source of funding: 2018/19 revenue budget
-

Personnel

1. Number of staff (current and additional): 8 posts (6.87 fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable: This report does not involve an executive decision
-

Procurement

1. Summary of Procurement Implications: None.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of this Committee with regard to committee appointments.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 Co-opted Members bring their own area of interest and expertise to the work of a PDS Committee and, in representing the interests of key groups with a Portfolio, can ensure that their views are taken into account on issues. It is proposed that Co-opted Members be appointed to the Adult Care and Health PDS Committee for 2018/19 as follows:

| Co-opted Member | Alternate | Organisation |
|------------------------|------------------|---------------------|
| Roger Chant | Rosalind Luff | Carers Forum |

| | |
|---|--|
| Non-Applicable Sections: | Impact on Vulnerable Adults and Children, and Policy, Financial, Legal, Personnel and Procurement Implications |
| Background Documents: (Access via Contact Officer) | Previous work programme reports |

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ADULT CARE AND HEALTH POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 27 June 2018

Present:

Councillor Mary Cooke (Chairman)
Councillor Robert Mcilveen (Vice-Chairman)
Councillors Gareth Allatt, Aisha Cuthbert, Judi Ellis,
Robert Evans, Kira Gabbert, Simon Jeal and
Angela Wilkins

Rosalind Luff, Lynn Sellwood and Barbara Wall

Also Present:

Councillor Diane Smith, Portfolio Holder for Adult Care and Health
Councillor Angela Page, Executive Support Assistant to the Portfolio
Holder for Adult Care and Health

4 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillor David Jefferys and Councillor Kira Gabbert attended as his substitute.

Apologies for absence were also received from Justine Godbeer.

5 DECLARATIONS OF INTEREST

Councillor Judi Ellis declared that her daughter worked for Oxleas NHS Foundation Trust.

6 CO-OPTIONS TO THE ADULT CARE AND HEALTH PDS COMMITTEE AND COMMITTEE MEMBERSHIPS FOR 2018/19

Report CSD18072

The Committee considered a report outlining Co-opted Member appointments to the Adult Care and Health PDS Committee and Member appointments to the Our Healthier South East London Joint Health Overview and Scrutiny Committee for 2018/19.

RESOLVED that:

- 1) The following Co-opted Member appointments be made to the Adult Care and Health PDS Committee for 2018/19:**

| Co-opted Member | Organisation |
|---|--|
| Justine Godbeer | Experts by Experience (X by X) |
| Rosalind Luff | Carers Forum |
| Barbara Wall (Adult Care and Health PDS Committee) Tim Spilsbury (Health Scrutiny Sub-Committee) | Healthwatch Bromley |
| Lynn Sellwood | Bromley Safeguarding Adults Board and Voluntary Sector Strategic Network |

2) Councillor Judi Ellis and Councillor Robert Mcilveen be appointed to the membership of the Our Healthier South East London Joint Health Overview and Scrutiny Committee for 2018/19.

7 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions had been received.

8 MINUTES OF THE CARE SERVICES PDS COMMITTEE MEETING HELD ON 14TH MARCH AND ADULT CARE AND HEALTH PDS COMMITTEE MEETING HELD ON 16TH MAY 2018

RESOLVED that the minutes of the meeting of Care Services PDS Committee held on 14th March and Adult Care and Health PDS Committee held on 16th May 2018 be agreed.

9 MATTERS ARISING AND WORK PROGRAMME

Report CSD18071

The Committee considered its forward work programme, the schedule of Council Members' visits and matters arising from previous meetings.

With regard to Minute 83: Matters Arising and Work Programme, a Member emphasised the importance of continuing to explore how the Shared Lives Service might be further developed, including identifying best practice by other local authorities. The Director: Adult Social Care confirmed that work continued to develop the Shared Lives Service, which was the biggest scheme of its type in South East London and offered 32 placements. The Shared Lives Service was currently preparing for a forthcoming inspection and a further update on the Shared Lives Service would be reported to the next meeting of the Adult Care and Health PDS Committee on 19th September 2018.

In considering Minute 84: Update from Deputy Chief Executive and Executive Director: Education, Care and Health Services, the Deputy Chief Executive confirmed that work was underway to invite providers and service users to future meetings of the Adult Care and Health PDS Committee. The

expectation was that a small number of providers identified through the Contracts Register would be invited to present to the Committee during the 2018/19 municipal year. A similar approach would be taken in other Portfolios, and the methodology for selecting providers would be agreed at a corporate level to ensure a uniform approach. Consideration was being given to how service users could best contribute to the work of the Committee. In discussion, Members generally agreed that a range of engagement methods would be needed to meet the individual needs of service users, and that in some cases it might be helpful to invite a spokesperson to represent vulnerable service users. The Chairman suggested that Task and Finish Groups be convened to enable small groups of Members to engage directly with service users. The Deputy Chief Executive confirmed that a report on proposals to engage providers and service users with the work of the Committee would be presented to the next meeting of Adult Care and Health PDS Committee on 19th September 2018.

In response to a request from a Member, information on how the standard criteria for tender evaluation could be varied, previously circulated to Members following the meeting of Care Services PDS Committee on 14th March 2018, would be recirculated to the Adult Care and Health PDS Committee following the meeting.

Members agreed that a number of items be added to the work programme comprising:

- Shared Lives Service: Update (19th September 2018)
- Proposals to Engage Providers and Service Users with Adult Care and Health PDS Committee (19th September 2018)
- Draft Chairman's Annual Report (24th January 2019)
- Performance Management Framework (Quarterly Update)
- Update from the Deputy Chief Executive to include details of the preparation work for the inspection of Adult Social Care and the new service delivery model for domiciliary care (All Meetings)

RESOLVED that the Adult Care and Health forward work programme and matters arising from previous meetings be noted.

10 UPDATE FROM THE DEPUTY CHIEF EXECUTIVE AND EXECUTIVE DIRECTOR: EDUCATION, CARE AND HEALTH SERVICES (VERBAL UPDATE)

The Deputy Chief Executive and Executive Director: Education, Care and Health Services gave an update to Members on work being undertaken across the Education, Care and Health Services Department.

Key areas of focus within the Adult Care and Health Portfolio included work with the Bromley Clinical Commissioning Group to develop a plan for the integration of Health and Social Care and Recruitment and Retention, with ten newly qualified Social Workers recently recruited and due to start in post in

September 2018. A review of Adult Social Care was underway to ensure the right measures were in place to meet the challenges impacting the service. The Government's green paper on care and support for older people was due to be published in Summer 2018 and was expected to provide further clarity on the future model for adult social care funding.

In response to a question from the Chairman, the Deputy Chief Executive confirmed that the Care Quality Commissioning Inspection Framework would be published shortly, and that all necessary work would be undertaken to prepare for the forthcoming inspection of Adult Social Care. The 'Good' outcome of the recent inspection of the Reablement Service demonstrated that the right measures were in place to deliver positive inspection outcomes for Bromley, and an update on the preparations for the inspection of Adult Social Care would be included as part of the Deputy Chief Executive's update to future meetings of the Adult Care and Health PDS Committee. A Member underlined the importance of the Adult Care and Health PDS Committee being closely involved in work to prepare for the forthcoming inspection.

RESOLVED that the update be noted.

11 HOLDING THE PORTFOLIO HOLDER AND EXECUTIVE TO ACCOUNT

A BUDGET UPDATE

An update on the Adult Care and Health Portfolio budget was provided to Members as part of Minute 12a: Budget Monitoring 2018/19.

12 PRE-DECISION SCRUTINY OF CARE SERVICES PORTFOLIO HOLDER REPORTS

A BUDGET MONITORING 2018/19

Report CS18145

The Committee considered a report setting out the budget monitoring position for the Adult Care and Health Portfolio for 2018/19, based on activity to the end of May 2018.

The controllable budget was forecast to be in an overspend position of £308k with a full year cost pressure of £501k, assuming further management action was taken throughout the year to maintain this position. This was a result of predicted overspends across a range of services including Assessment and Care Management, Learning Disabilities and Mental Health which was due to a number of reasons including higher than expected demand for services. The Council's Executive had recently approved the release of carry forward amounts relating to the Better Care Fund, Improved Better Care Fund and Public Health Grant that had been held in contingency. These funds totalled £4226k and were related to either unspent grant income or delays in expenditure where cost pressures would follow through into 2018/19. The

Committee was advised that areas of key risk within the Adult Care and Health Portfolio included the impact of the national living wage, increasing numbers of clients with high complexity of need, and potential funding issues with school nursing provision that was funded by the Public Health service. Housing was no longer part of the Adult Care and Health Portfolio and costs relating to this service area would be reported as part of the Renewal, Recreation and Housing Portfolio budget in future.

The Head of Education, Care and Health Services Finance confirmed that the projected savings within the budget expected to be realised through further management action during 2018/19, would be adjusted throughout the year to reflect the actual level of savings that were achieved, and that any concerns around projected savings not being realised would be reported to the Committee. The expectation was that further management action to contain the overspend would not be based on savings derived from staff vacancies, although staff turnover might realise some savings during 2018/19. A wide range of activity was underway to contain the overspend for 2018/19 which would realise additional savings in future years, including a review of care packages that would support service users to live as independently as possible and enable their changing needs to be met via the comprehensive support available from the Local Authority and its partners.

Members generally discussed the Adult Care and Health Portfolio Budget. In response to a question from a Member, the Head of Education, Care and Health Services Finance explained that the Better Care Fund was a ring-fenced grant and could not be used to offset the projected overspend. The Better Care Fund was also a time-limited grant and this was being taken into account as part of the budget planning process for future years. The Government's green paper on care and support for older people was due to be published in Summer 2018 and was expected to provide further clarity on the future model for adult social care funding.

Another Member was concerned to note that a contribution of £217k towards the joint funding of placements from the Bromley Clinical Commissioning Group remained outstanding, and emphasised the importance of early intervention services in reducing costs associated with the escalation of need. The Head of Education, Care and Health Services Finance confirmed that the outstanding amount was subject to ongoing discussions with the Bromley Clinical Commissioning Group and that the expectation was that the contribution would be provided by year-end. The Director: Adult Social Care noted that the Local Authority worked closely with its health partners to meet the needs of service users, but the complexity and changeable nature of the health and social care needs of some service users could make it difficult to identify the appropriate level of contribution from partners. A Member underlined that many of the statutory services within the Adult Care and Health Portfolio were demand-led which could make it difficult to manage the Portfolio budget.

In response to a question from a Member, the Head of Education, Care and Health Services Finance clarified that the overspend of £151k in Domiciliary

Care and Direct Payments for Clients aged 65+ years was due to a contractual issue in which a planned transfer of the service to a new provider had not gone ahead. The contractual issue had been reviewed at the meeting of Contracts and Commissioning Sub-Committee on 25th June 2018, and the report and minute relating to this agenda item would be provided to Members following the meeting.

RESOLVED that the Portfolio Holder be recommended to:

- 1) Note the latest projected overspend of £308k forecast on the controllable budget for 2018/19, based on information as at May 2018;**
- 2) Note the full year effect of cost pressures of £501k for the Adult Care and Health Portfolio budget for 2018/19;**
- 3) Agree the release of carry forward amounts held in contingency relating to Better Care Fund, Improved Better Care Fund and Public Health Grant;**
- 4) Note the comments of the Department in Section 8 of Report CS18145; and,**
- 5) Approve the Adult Care and Health Portfolio Budget Monitoring Report 2018/19.**

B PROVISIONAL OUTTURN REPORT 2017/18

Report CS18148

The Committee considered a report outlining the provisional budget outturn position for the Care Services Portfolio for the 2017/18 financial year. This showed an overspend of £230k on controllable expenditure, which was an increase on the last reported figure of an underspend of £97k based on activity at the end of December 2017. This was largely due to overspends within Adult Social Care and Operational Housing that had been partially offset by savings in other areas. Public Health had underspent by £395k in 2017/18, and these funds had been transferred to a ring-fenced Public Health Reserve for use in Public Health activities during 2018/19. A number of carry forward requests had been agreed by the Council's Executive at its meeting on 21st May 2018, which related to either unspent grant income or delays in expenditure where cost pressures would follow through into 2018/19.

In response to a question from a Member, the Deputy Chief Executive confirmed that the Better Care Fund and Improved Better Care Fund had made a significant contribution to containing costs related to health and social care and supporting the development of integrated health and social care services that would ensure the future sustainability of services. Work continued to address an outstanding issue relating to water supply and electricity metering issues at two Travellers' Sites across the Borough, and

this would be taken forward by the Renewal, Recreation and Housing Portfolio for 2018/19. A Member noted that the year-end position in housing services showed an overspend of £568k as a result of bad debts arising from the rollout of universal credit and increases in the levels of homelessness and associated costs. The Head of Education, Care and Health Services Finance confirmed that bad debt had been identified as a risk area for the Portfolio and was monitored on a monthly basis. Any recovered funds were released back into the relevant budget, and bad debt recovery relating to the Housing Service would now be overseen by the Renewal, Recreation and Housing Portfolio.

RESOLVED that the Portfolio Holder be recommended to:

- 1) Note the overspend of £230k on controllable expenditure at the end of 2017/18 and any implications arising from this;**
- 2) Note the net carry forward requests agreed at the meeting of the Council's Executive on 21st May 2018; and,**
- 3) Approve the provisional budget outturn for the Care Services Portfolio for 2017/18.**

13 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

A THE EVALUATION AND PROPOSAL TO EXTEND THE DISCHARGE TO ASSESS PROCESS

Report CS18146

The Committee considered a report providing an evaluation of the Discharge to Assess (D2A) Pilot and requesting that the pilot scheme be extended for 2018/19 to allow the full benefits of the project to be realised and activity to be brought into the mainstream where possible.

At its meeting on 10th October 2017, the Council's Executive approved a proposal to establish a pilot scheme implementing the Discharge to Assess model within Bromley Adult Social Care that was funded by the Better Care Fund. Successfully tested by a number of recent national pilot schemes, the Discharge to Assess model supported people to leave hospital as soon as they were medically ready to be assessed for their long term care and support needs. The assessment process took place outside of hospitals in a more familiar, community-based setting, and was focused on enabling people to return home wherever possible, reducing the amount of time people remained in a hospital bed unnecessarily which could lead to a decline in their levels of functioning, independence and wellbeing as well as having a significant cost implication. The D2A Pilot had tested three pathways comprising returning home, an interim placement at a 'step-down' facility and a long-term nursing home placement depending on people's care and support needs, and had supported a significant reduction in Delayed Transfers of Care at the Princess Royal University Hospital where 1208 bed days had been saved between

September 2017 and April 2018 compared to the previous year. It was proposed that the D2A Pilot be extended for 2018/19 to further build on the outcomes of the project and the Council's Executive were requested to agree the drawdown of £304k from the Better Care Fund underspend to support this extension which was expected to deliver full year cashable savings of £419k from 2019/20.

RESOLVED that the Council's Executive be recommended to:

- 1) Agree the drawdown of £304k from the Better Care Fund (BCF) underspend to support the extension of the Discharge to Assess (D2A) Pilot, as set out in Paragraph 3.5 to 3.7 of Report CS18146, which will deliver full year cashable savings of £419k from 2019/20 as set out in Paragraph 5.6; and,**
- 2) Agree that an update report including any legal or procurement implications identified by the D2A Programme Board associated with mainstreaming the Discharge to Assess activity be brought back to Council's Executive as required.**

14 POLICY DEVELOPMENT AND OTHER ITEMS

A CARE SERVICES PORTFOLIO PLAN 2017/18 UPDATE

Report CS18149

The Committee considered a report providing an update on the Care Services Portfolio Plan 2017/18 and presenting the proposed Adult Care and Health Portfolio Plan for 2018/19.

The Care Services Portfolio Plan 2017/18 focused on four priority outcomes which reflected the 'Building a Better Bromley' vision for supporting adults and older people, and the Education, Care and Health Services Department's Business Plan. Key achievements of the Portfolio Plan included a number of measures to support continued service improvement, such as the introduction of home care reviews and an increased focus on the use of Direct Payments. A wider range of initiatives to promote health and wellbeing had also been delivered including the launch of the Bromley Well Service and the Connecting Bromley campaign to reduce social isolation. The new Adult Care and Health Portfolio Plan 2018/19 sought to align the organisational goals of the Council and the Education, Care and Health Services Department via a golden thread and focused on four priority areas which comprised safeguarding, life chances, resilience and wellbeing, integrated health and social care and ensuring efficiency and effectiveness.

In considering the Care Services Portfolio Plan 2017/18, the Assistant Director: Strategy, Performance and Business Support (ECHS) explained that the RAG status used within the report marked actions that had been delivered or were on track to be delivered as 'Green', whilst 'Amber' indicated an action where more work was required. A Member noted a performance measure for

Priority Outcome 1 which measured the number of unique visitors to the Bromley Mylife Portal, and emphasised the need for qualitative performance measures to be used wherever possible. The Assistant Director: Strategy, Performance and Business Support (ECHS) confirmed that more robust performance measures had been developed to support the Adult Care and Health Portfolio Plan 2018/19, and this would include a suite of key performance indicators developed as part of the Adult Services Performance Management Framework.

A Member queried why work to review the market position statement for health and social care had been postponed until later in 2018. The Assistant Director: Strategy, Performance and Business Support (ECHS) explained that following the agreement of the Portfolio Plan, it had been decided to develop a joint market position statement with the Bromley Clinical Commissioning Group and that additional time was required to complete this work. Another Member underlined the importance of updating the Bromley website to reflect the key priorities of the Education, Care and Health Services Department, including the aspirations outlined in the Adult Care and Health Portfolio Plan 2018/19.

RESOLVED that:

- 1) Progress on the actions associated with the Care Services Portfolio Plan 2017/18 be noted; and,**
- 2) Members' comments on the proposed Adult Care and Health Portfolio Plan for 2018/19 be noted.**

B REABLEMENT INSPECTION OUTCOME

Report CS18156

The Committee considered a report that outlined the outcome of a comprehensive inspection of the Reablement Service (Home Care) by the Care Quality Commission on 2nd May 2018, which had rated the service as 'Good' in all areas.

Reablement was intensive short-term support which helped people to re-learn daily skills and regain confidence to live independently following an illness, injury or admission into hospital. Reablement was also offered to Bromley residents where it had been identified that reablement would prove beneficial to their independent functioning. Following an inspection of the Reablement Service (Home Care) by the Care Quality Commission in November 2016, the service had been given an overall rating of 'Requires Improvement' following which an improvement action plan had been developed which was supported by robust monitoring measures. Following the inspection of the Reablement Service (Home Care) by the Care Quality Commission on 2nd May 2018 which had rated the service as 'Good' in all areas, work was ongoing to further improve service provision and maximise the ability of Bromley residents to live independently for longer.

A Member noted the aim of the Reablement Service to achieve an 'Outstanding' rating in the next Care Quality Commission inspection. The Director: Adult Social Care confirmed that to achieve this, an increased focus would be placed on safeguarding, partnership working and the auditing process, and measures would also be put in place to maintain a stable, well-trained workforce supported by robust feedback mechanisms. A Member requested an update on an issue previously identified around the dispensing of medication by care workers. The Director: Adult Social Care reported that after withdrawing dosset boxes which had not been considered an effective way of managing social care clients' medical needs, the Bromley Clinical Commissioning group had provided additional resources for training, which included medication training. All new starters received medication training with annual refresher courses for other staff, and it was intended to introduce infection training for all staff shortly. This was further supported by an annual review of the medical training policy and a robust auditing process.

The Chairman led the Committee in thanking Joy Bennett, Group Manager: Homecare and Adesina Suleiman, Interim Manager: Direct Care Services and their teams for their excellent work which had resulted in the positive outcome of the Reablement Inspection.

RESOLVED that the Members' comments be noted.

C OT BACKLOG FINAL UPDATE

Report CS18151

The Committee considered a report providing an update on the measures put in place to address the Occupational Therapy waiting list in Adult Social Care.

Occupational Therapy uses assessment and intervention to develop, recover, and maintain the independence and wellbeing of individuals. Occupational Therapy services were provided by the Local Authority through the Housing, Initial Response and Complex Care (East and West) teams. An Occupational Therapy backlog of 196 waiting clients had been reported in December 2017, primarily related to the Initial Response and Complex Care (East and West) teams. In December 2017, additional fixed term resources had been agreed to reduce the backlog of clients waiting for an Occupational Therapy assessment and intervention. These resources were used to fund a twofold approach in which a fixed term contract was placed with an independent disability consultancy to address the backlog for non-complex cases, and additional local Occupational Therapists (equating to 1.4 whole time equivalent) for the Complex Care (East) Team were funded through Winter Resilience and Backlog Funding to address complex cases and large adaption schemes. In parallel to this, an Occupational Therapy Review had been undertaken which sought to develop a fit-for-purpose service structure to avoid a similar backlog in future. A number of proposals had subsequently been developed, including the creation of a permanent Occupational Therapy Service Lead and merging the waiting lists for Complex Care (East and West)

teams into a single list for which there would be a period of staff consultation in Summer 2018.

The Chairman led the Committee in thanking Jane Campbell, Project Lead: Occupational Therapy and the Occupational Therapy teams for their hard work in achieving the reduction of the Occupational Therapy waiting list.

RESOLVED that the measures put in place to address the Occupational Therapy waiting list in Adult Social Care be noted.

**D EDUCATION, CARE AND HEALTH SERVICES RISK REGISTER
QUARTER 4 2017/18**

Report CS18152

The Committee considered a report outlining the current Risk Register for Education, Care and Health Services and existing controls in place to mitigate identified risks which contributed to the Corporate Risk Register.

Risk management was the identification, analysis and overall control of risks that could impact on the Local Authority's ability to deliver its priorities and objectives. The Education, Care and Health Services' Risk Register included all risks which impacted on the ability of the Education, Care and Health Services Department to achieve its priorities and objectives and was updated on a quarterly basis. Since November 2017, an additional risk had been added which comprised Risk 22: Failure to deliver partial implementation of Health and Social Care Integration.

In considering the Risk Register, the Vice-Chairman requested that a narrative on risk changes over time be provided in future reports. Another Member noted that recruitment and retention had been included as risk and stressed the importance of ensuring that social worker support for foster carers was maintained during care placements. A Member queried the inclusion of the Local Authority's education role in the Risk Register. The Deputy Chief Executive confirmed that there were eight remaining Local Authority Maintained Schools and that the Local Authority also retained a statutory duty around safeguarding for all Bromley schools, including academies and free schools.

RESOLVED that the Education, Care and Health Services' Risk Register be noted.

E NURSING CARE BEDS CONTRACT UPDATE

Report CS18153

The Committee considered a report providing an update on a block contract recently awarded to Mission Care for the provision of 70 nursing care beds for a period of seven years from 2nd January 2018 to 1st January 2025, with the option to extend the contract for a further three year period.

The contract required Mission Care to ensure that all the homes included within the contract sustained a Care Quality Commission rating of 'Good' or above for the duration of the contact; however rating of the Greenhill and Elmwood Nursing Homes had been reassessed as 'Requires Improvement' during the procurement process. The Local Authority continued to work closely with Mission Care to improve the quality of provision at these homes. Officers were confident that Greenhill Nursing Home was now delivering a 'Good' provision and that Elmwood Nursing Home would shortly be achieving this standard, although the care homes would continue to be rated as 'Requires Improvement' until the Care Quality Commission undertook a further inspection. The Local Authority was not currently making new placements at Elmwood Nursing Home but anticipated making future placements following the successful completion of the Improvement Protocol. The Contact Compliance Team continued to make frequent inspections of Mission Care Homes due to the high number of Council-funded residents, including monthly visits to Elmwood Nursing Home where checks were made to ensure that the requirements of both the Care Quality Commission and the Local Authority's Quality Assessment Framework were met.

In response to a question from the Vice-Chairman, the Head of Programme Delivery confirmed that there was sufficient capacity in the three homes assessed as offering 'Good' provision to meet current demand. It had been permissible to backdate the start date of the contract to 2nd January 2018 on this occasion as there were a number of existing clients already placed with Mission Care and by backdating the contract, an additional three months of cost savings had been realised as a result of the competitive price of the contract.

RESOLVED that the update on the Nursing Care Beds contract and ongoing arrangements for contract monitoring be noted.

F POLICY AND PROTOCOL DOCUMENT FOR PROVISIONS THAT 'REQUIRE IMPROVEMENT' OR 'INADEQUATE'

Report CS18154

The Committee considered a report outlining a Policy and Protocol document that had been developed to set out the actions to be taken where the Care Quality Commission or Ofsted reduced the rating of an adult care provision to 'Requires Improvement' or 'Inadequate'.

A policy had recently been implemented across the Local Authority through which new care placements would only be made with adult care providers rated as 'Good' or above by the Care Quality Commission or Ofsted, reflecting a similar policy already in place for services for children and young people. To support the implementation of the policy, a Policy and Protocol document had been developed which set out the actions to be taken when the rating of an adult care provision changed adversely. The Policy and Protocol document also outlined the process to be used when a provider rated

'Requires Improvement' had satisfactorily completed the actions required of it, both by the Care Quality Commission and Ofsted, as well as by the Local Authority and its partners. In such instances it would be possible for the Directors of Children's or Adult Social Care to agree the resumption of placements with a provision pending the review of their rating.

In considering the report, a Co-opted Member underlined the need for the Portfolio Holder for Adult Care and Health and Chairman, Adult Care and Health PDS Committee to be updated on any issues identified around adult care provision. The Director: Adult Social Care confirmed that he met with the Portfolio Holder for Adult Care and Health on a weekly basis to discuss any areas of concern, and that this information would also be supplied to the Chairman.

The Co-opted Member queried how service users were safeguarded within adult care provision. The Director: Adult Social Care advised that a multi-agency Safeguarding Adults Review was undertaken wherever there were concerns around the safety of a service user and that a full range of safeguarding policies were in place, including for out-of-Borough provision. In response to a question from a Member, the Director: Adult Social Care noted that all Care Quality Commission and Ofsted inspection reports were published to ensure transparency regarding the quality of service provision and the Local Authority worked closely with providers and key partners to maintain good quality and safe adult care provision for Bromley service users.

RESOLVED that the Policy and Protocol document for Provisions that 'Require Improvement' or are 'Inadequate' be noted.

G PERFORMANCE MANAGEMENT FRAMEWORK - ADULTS SERVICES

Report CS18150

The Committee considered a report outlining the Performance Management Framework document and a proposed 'basket' of performance measures to be reported to future meetings of the Adult Care and Health PDS Committee on a quarterly basis.

The Local Authority had strong ambitions to improve the quality of life and outcomes for its residents. In order to better support the achievement of these ambitions, the Local Authority was seeking to strengthen the approach taken to business planning and performance management. As part of this, a Performance Management Framework document had been developed which articulated key roles and responsibilities in respect of performance management for Members, Officers and partners, as well as the arrangements for appropriate oversight of performance which would be supported by a basket of performance measures to be reported to future meetings of the Adult Care and Health PDS Committee on a quarterly basis.

The Assistant Director: Strategy, Performance and Business Support (ECHS) highlighted the performance management responsibilities of elected Members which had been outlined within the Framework.

In considering the report, a Member requested that benchmarking and trend data be provided for Bromley's statistical neighbours, where this information was available. In response to a question from a Member, the Assistant Director: Strategy, Performance and Business Support (ECHS) advised that it was good practice to maintain the same suite of Key Performance Indicators throughout the municipal year; however this would be supported by additional information on the changeable factors influencing performance. The Performance Management Framework would be further supplemented by detailed reports presented to Adult Care and Health PDS Committee throughout the year that would further explore issues identified via the Framework. A Member underlined the need for the Framework to be able to identify issues such as the recent backlog in Occupational Therapy Assessments. The Director: Adult Social Care confirmed that the suite of Key Performance Indicators included measures relating to referral and assessment, and that work would be undertaken to identify an appropriate Key Performance Indicator around review.

The Chairman suggested that the Chairman's Annual Report be expanded to provide a more evidential picture of the support and challenge of the Adult Care and Health PDS Committee, and Members generally agreed this revised approach. The draft Chairman's Annual Report would be presented to the meeting of Adult Care and Health PDS Committee on 24th January 2019 for Members' consideration.

RESOLVED that:

- 1) Members' comments on the Performance Management Framework document be noted; and,**
- 2) The proposed basket of performance measures be reported to future meetings of the Adult Care and Health PDS Committee on a quarterly basis.**

**H CONTRACT REGISTER AND CONTRACTS DATABASE
REPORTS PART 1 (PUBLIC) INFORMATION**

Report CS18155-1

The Committee considered an extract from the Contracts Register which provided key information concerning contracts within the Adult Care and Health Portfolio with a total contract value greater than £50k.

There were 95 contracts within the Adult Care and Health Portfolio with a total value greater than £50k as at 31st March 2018. Three contracts had been flagged as being of concern which comprised the Domiciliary Care Framework and two contracts that were sub-headings of the same Framework. There

were multiple additional sub-headings to the Framework which hadn't been flagged for which the same issues applied. A report outlining the Gateway Review and recommendations for Domiciliary Care would be considered later in the meeting.

In response to a question from a Member, the Head of Programme Delivery confirmed that the Contracts Register provided an overview of all contracts within the Portfolio as well as a status update for Members' information. A Member underlined the Adult Care and Health PDS Committee's responsibility to review the Contract Register and Contracts Database in relation to contracts within the Adult Care and Health Portfolio.

RESOLVED that:

- 1) **The review of the £50k Contracts Register be noted; and,**
- 2) **It be noted that the corresponding Part 2 (Exempt) Contracts Register (Report CS18155-2 contained additional and potentially commercially sensitive information in its commentary.**

15 QUESTIONS ON THE ADULT CARE AND HEALTH PDS INFORMATION BRIEFING

The Care Services PDS Information Briefing comprised one report:

- Annual Public Health Report

RESOLVED that the Information Briefing be noted.

16 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000

RESOLVED that the Press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

17 EXEMPT MINUTES OF THE CARE SERVICES PDS COMMITTEE MEETING HELD ON 14TH MARCH 2018

RESOLVED that the exempt minutes of the Care Services PDS Committee meeting held on 14th March 2018 be agreed.

18 PRE-DECISION SCRUTINY OF PART 2 (EXEMPT) EXECUTIVE REPORTS

A GATEWAY 0 MEMBERS REPORT: REQUEST FOR TWO-YEAR EXTENSION ON CURRENT CONTRACTS AND FUTURE SERVICE REDESIGN AND TENDERING PROJECT - DOMICILIARY CARE

The Committee considered the report and supported the recommendations.

19 PART 2 (EXEMPT) POLICY DEVELOPMENT AND OTHER ITEMS

A CONTRACT REGISTER AND CONTRACTS DATABASE REPORTS PART 2 (EXEMPT) INFORMATION

The Committee considered the report and supported the recommendations.

The Meeting ended at 9.47 pm

Chairman

HEALTH SCRUTINY SUB-COMMITTEE

Minutes of the meeting held at 4.00 pm on 11 July 2018

Present:

Councillor Mary Cooke (Chairman)
Councillor Robert Mcilveen (Vice-Chairman)
Councillors Gareth Allatt, Aisha Cuthbert, Robert Evans
and Angela Page

Stephanie Wood

Also Present:

Councillor Diane Smith, Portfolio Holder for Adult Care and Health
Councillor Yvonne Bear

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillor Ian Dunn, Councillor Judi Ellis, Councillor David Jefferys, Lynn Sellwood and Justine Godbeer.

Apologies for absence were also received from Tim Spilsbury, and Stephanie Wood attended as his substitute.

Apologies for lateness were received from Councillor Aisha Cuthbert.

2 DECLARATIONS OF INTEREST

Councillor Mary Cooke declared that she was a former employee of Bromley Healthcare and had left the organisation in 2012.

Councillor Yvonne Bear declared that she was a member of the Council of Governors for Oxleas NHS Foundation Trust representing the Local Authority.

3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions had been received.

4 MINUTES OF THE MEETING OF HEALTH SCRUTINY SUB- COMMITTEE HELD ON 6TH MARCH 2018 AND MATTERS ARISING

RESOLVED that the minutes of the meeting held on 6th March 2018 be agreed.

5 REABLEMENT WORKSTREAM WITHIN BROMLEY ADULT AND OLDER PEOPLE'S MENTAL HEALTH DIRECTORATE (OXLEAS NHS FOUNDATION TRUST)

The Sub-Committee received a presentation from Estelle Frost, Service Director, Bromley Adult Mental Health Services, Adrian Dorney, Associate Director, Inpatient and Crisis Services, Donvé Thompson-Boy, Lead Occupational Therapist and Pauline Kenny, Mental Health Service Manager, Oxleas NHS Foundation Trust on the Reablement workstream within Bromley Adult and Older People's Mental Health Directorate. Councillor Yvonne Bear, a member of the Council of Governors for Oxleas NHS Foundation Trust representing the Local Authority was also in attendance.

The Reablement workstream had been developed after it was identified that there was a lack of reablement support available to patients with mental health needs admitted to hospital for physical health issues following their discharge. This included the establishment of a Pathway which supported partners to work collaboratively in completing a rigorous assessment of needs and a discharge planning process for each patient, and also offered increased availability to Reablement and Transfer of Care Bureau resources. Further work being undertaken in this area included a review of access to Extra Care Housing, mental health awareness training for domiciliary care workers, and joint Transfer of Care Bureau and Oxleas NHS Foundation Trust briefings to promote cross-working and improve access to care.

In considering the Reablement workstream, the Chairman was pleased to note that patients' needs were being treated more holistically. The Vice-Chairman underlined that this should include the physical, mental and social care needs of patients with mental health needs who had been discharged from hospital. The Associate Director, Inpatient and Crisis Services reported that key partners were working increasingly closer together to ensure that comprehensive packages of care were in place to meet the individual needs of people with mental health needs. The Interim Director: Programmes noted that the Local Authority and Bromley Clinical Commissioning Group were also working together to develop integrated strategies on 'Ageing Well' and 'Adult Mental Health' that would identify the longer term vision for these key areas of service provision. A report on the Adult Mental Health Strategy would be presented to Health Scrutiny Sub-Committee at its meeting on 16th January 2019.

In response to a question from a Member, the Associate Director, Inpatient and Crisis Services confirmed that there was a need to consider how people with mental health needs who did not meet the threshold for services could access appropriate support. Oxleas NHS Foundation Trust was working to review the therapeutic interventions available across the Pathway, with a view to establishing a number of Service User Network Groups which offered ongoing support to people with mental health needs and could be accessed without a referral.

The Chairman led the Sub-Committee in thanking Estelle Frost, Adrian Dorney and Donvé Thompson-Boy for their excellent presentation which is attached at Appendix A.

RESOLVED that the presentation be noted.

**6 BROMLEY HEALTHCARE QUALITY ACCOUNT 2017/18
(BROMLEY HEALTHCARE)**

Jacqui Scott, Chief Executive Officer and Janet Ettridge, Director: Operations, Bromley Healthcare presented the Bromley Healthcare Quality Account 2017/18 to the Sub-Committee, which outlined the findings of a review into the quality priorities and performance during 2017/18, and looked forward to a planned improvement in the quality of services across five priority areas for 2018/19. There was a statutory requirement for all NHS publicly funded bodies to provide their Annual Quality accounts to NHS England and for this to contain a supporting statement from the Health Scrutiny Sub-Committee.

During 2017/18, Bromley Healthcare had launched the Care Coordination Centre which went live on 1st January 2018 and offered a single point of access for all patients, carers and referrers into community services, proactively supporting the management of 25,000 Bromley Healthcare patients. Significant progress had also been made in achieving Bromley Healthcare's quality objectives including a 59% reduction in avoidable pressure ulcers, enhanced clinical record sharing with Bromley General Practitioners and implementation of Therapy Outcomes Measures. The National Audit of Intermediate Care had highlighted Bromley Healthcare's Rehabilitation Service as delivering some of the best outcomes for patients both regionally and nationally, and 98.14% of patients responding to the National Friends and Family test had stated they were 'Likely' or 'Extremely Likely' to recommend Bromley Healthcare's services. A number of innovative outcome-based contracts commissioned by the Bromley Clinical Commissioning Group had also been successfully implemented. Five priority areas had been identified for improvement for 2018/19 which reflected learning from Care Quality Commission (CQC) inspections undertaken since 2016/17 and were underpinned by the five CQC core standards for a healthcare organisation comprising Safe, Caring, Responsive, Effective and Well Led. This would include a focus on Bromley Healthcare staff following a significant period of change.

In considering the quality priorities for 2018/19, the Chief Executive Officer, Bromley Healthcare confirmed that the target of 3% for patient engagement was one of the measures by which Bromley Healthcare aimed to place patients at the centre of their care, and would be achieved by encouraging patients to provide feedback relating to their patient experience. A Member queried the total direct cost per service user assessed by Bromley Healthcare which, at £175 per user appeared to be considerably more cost effective than the London and England average costs, and the Chief Executive Officer, Bromley Healthcare would provide further details to Members following the meeting.

In response to a series of questions from Members, the Chief Executive Officer, Bromley Healthcare advised that recruitment continued to be a concern in some areas of service provision but that work was underway to embed robust recruitment and retention practices across Bromley Healthcare and reduce the use of bank and agency staff, which had already proved effective for service areas such as the Rapid Response Team which was now fully-staffed. Bromley Healthcare was currently developing a sustainable response to ongoing recruitment difficulties within the District Nursing service which had included a highly successful open day for newly qualified nurses and the introduction of nursing associate apprenticeships to encourage young people to build a career in the service. Apprenticeships would be a key part of the future recruitment strategy of Bromley Healthcare, with four apprentices already placed within the Care Coordination Centre and plans to introduce further nursing associate apprenticeship opportunities across wider health and care services. Consideration was being given to whether the high cost of housing in the London Borough of Bromley was affecting recruitment and retention and how this might be addressed, such as by promoting key worker housing schemes.

The Interim Director: Programmes highlighted the Proactive Care Pathway, which had been developed by Bromley Clinical Commissioning Group with a range of partners including Bromley Healthcare, as an example of best practice. Delivered as part of the Bromley Out of Hospital Transformation Strategy, the Pathway had provided proactive, coordinated care to over 1600 patients since the launch of the scheme which aimed to support the health and care needs of service users through integrated services, reducing unnecessary emergency admission in the system. The Chief Executive Officer, Bromley Healthcare confirmed that Care Navigators were now based with the three Integrated Care Networks and worked to assist patients and carers with identifying and accessing the systems and support available to meet their individual care needs.

A Co-opted Member suggested that Bromley Healthcare attend a future meeting of the Health Scrutiny Sub-Committee to provide an update on the outcomes of the Care Coordination Centre. The Chairman suggested that it might also be useful to arrange a Member visit to the Centre.

The Chairman led Members in thanking Bromley Healthcare for an excellent report and was pleased to note that patient experience had been placed at the heart of the Bromley Healthcare Quality Account 2017/18.

RESOLVED that the Bromley Healthcare Quality Account 2017/18 be supported by the Health Scrutiny Sub-Committee.

7 PRUH IMPROVEMENT PLAN - UPDATE FROM KING'S COLLEGE HOSPITAL NHS FOUNDATION TRUST (KING'S)

The presentation was withdrawn.

Dr Angela Bhan, Managing Director, Bromley Clinical Commissioning Group gave a brief verbal update, advising Members that Matthew Trainer, Managing Director, Princess Royal University Hospital had recently been appointed as Chief Executive to Oxleas NHS Foundation Trust, and would be taking up his new role in Autumn 2018.

In discussion, Members generally agreed the importance of ensuring robust leadership and management processes were maintained at the Princess Royal University Hospital at both an operational and strategic level following the Managing Director's departure. A Member suggested that the Chairman write a letter to Ian Smith, Interim Chairman, King's College Hospital NHS Foundation Trust on behalf of the Health Scrutiny Sub-Committee emphasising the need for the right measures to be put in place to ensure the continued delivery of the Princess Royal University Hospital Improvement Plan.

The Chairman requested that the Managing Director, Bromley Clinical Commissioning Group present an update on leadership and management at the Princess Royal University Hospital to the next meeting of the Sub-Committee on 17th October 2018, and that this include a briefing paper.

RESOLVED that the update be noted.

8 EVALUATION OF WINTER SERVICES (CCG)

Dr Angela Bhan, Managing Director, Bromley Clinical Commissioning Group presented an evaluation of £628k of services commissioned to provide additional capacity and help manage increased seasonal demand during Winter 2017/18.

The Bromley Clinical Commissioning Group had commissioned a range of schemes that enhanced and provided additional capacity for key health services during Winter 2017/18. The commissioned schemes were targeted towards admission avoidance, patient flow and primary care, and included a Community Matron resource, packages of care and emergency placement support and an additional Discharge Coordinator to reduce Delayed Transfers of Care. Investment had also been made in Urgent Care Centres to maximise the efficiency of primary care services which had been supplemented by an increased number of General Practitioner home visits, with 274 patients visited in their own home as at the end of January 2018. There had been a significant increase in attendance of health services during Winter 2017/18, and although performance had not met national standards it had been higher than in previous years and showed a considerable improvement in responsiveness and recovery rates. Work was underway to identify learning from Winter 2017/18 that could benefit future planning, and this was likely to include earlier planning and mobilisation of schemes and the use of existing service provision to develop an integrated urgent and emergency care system in the community to reduce the need for hospital-based care and support.

In response to a question from the Vice-Chairman, the Managing Director, Bromley Clinical Commissioning Group explained that winter services tended to run until the end of April each year, after which planning could begin for the next winter period. There was limited capacity to begin planning for the next winter period whilst winter services were still being provided; however the Bromley Clinical Commissioning Group recognised the value of earlier planning and mobilisation for some schemes to ensure that staff recruitment processes were completed in good time. Annual leave was managed carefully during periods of high seasonal demand, and work continued across the National Health Service to move towards a seven-day service. A Co-opted Member underlined the value of the increased GP Access Hubs scheme in providing 800 additional General Practitioner appointments per week during Winter 2017/18, and the Managing Director, Bromley Clinical Commissioning Group confirmed that this scheme had been highly successful and that it was planned to commission a similar scheme for Winter 2018/19.

The Interim Director: Programmes noted that the Local Authority and Bromley Clinical Commissioning Group continued to work collaboratively in developing a long term commissioning approach for key services within the care pathway. New service delivery models were being developed for services such as domiciliary care, and these would be designed to deliver enhanced and additional capacity for the winter period.

RESOLVED that the update be noted.

**9 JOINT HEALTH SCRUTINY COMMITTEE VERBAL UPDATE
(JHOSC MEMBERS)**

The Sub-Committee considered the minutes of the meeting of Our Healthier South East London – Joint Health Overview and Scrutiny Committee held on 12th March 2018, at which a finance briefing on King’s College Hospital NHS Foundation Trust and the outcome of the Kent and Medway Stroke Service Consultation had been discussed.

RESOLVED that the update be noted.

10 WORK PROGRAMME 2018/19

Report CSD18073

Members considered the forward rolling work programme for the Health Scrutiny Sub-Committee.

The Portfolio Holder for Adult Care and Health requested that King’s College Hospital NHS Foundation Trust be invited to present an update on inpatient nutrition and hydration to the next meeting of Health Scrutiny Sub-Committee on 17th October 2018, and that this update include representation from nursing staff and a dietician.

The Chairman invited Members of the Sub-Committee to provide details of any other items they wished to discuss at future meetings to the Clerk to the Committee.

RESOLVED that the work programme be noted.

11 ANY OTHER BUSINESS

Dr Angela Bhan, Managing Director, Bromley Clinical Commissioning Group advised Members that work on the Bromley Health and Wellbeing Centre project was ongoing. The establishment of a third Health Centre within the Borough to complement the Beckenham Beacon and the Orpington Health and Wellbeing Centre was one of the key proposals of the Bromley Out of Hospital Transformation Strategy, which had been developed jointly by the Bromley Clinical Commissioning Group and the Local Authority.

It was planned that the Bromley Health and Wellbeing Centre would be one of three 'hubs' underpinning the new Integrated Care Networks and would play a key role in providing coordinated care to approximately 100,000 people via integrated services, as well as offering primary care services for Bromley residents including a Primary Care Access Hub and the relocation of the Dysart Medical Practice. A preferred site for the development had been identified in the Bromley area and a planning application would be submitted in Autumn 2018.

RESOLVED that the update be noted.

12 FUTURE MEETING DATES

The next meeting of Health Scrutiny Sub-Committee would be held at 4.00pm on Wednesday 17th October 2018.

In response to a question from a Member, the Chairman confirmed that Health Scrutiny Sub-Committee meetings had been scheduled to take place at 4.00pm to maximise attendance by health partners. The Chairman suggested that it might be possible to schedule Health Scrutiny Sub-Committee meetings to take place on the same day as Adult Care and Health PDS Committee meetings, but this was not generally supported by Members.

The Meeting ended at 5.36 pm

Chairman

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HEALTH SCRUTINY SUB-COMMITTEE

Minutes of the meeting held at 4.00 pm on 30 July 2018

Present:

Councillor Mary Cooke (Chairman)
Councillor Robert Mcilveen (Vice-Chairman)
Councillors Judi Ellis, Robert Evans, Keith Onslow,
Angela Page and Angela Wilkins

Lynn Sellwood and Stephanie Wood

Also Present:

Councillor Diane Smith, Portfolio Holder for Adult Care and Health

Councillors Mike Botting and Colin Smith

13 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillor Gareth Allatt, Councillor Ian Dunn and Tim Spilsbury, and Councillor Keith Onslow, Councillor Angela Wilkins and Stephanie Wood attended as their respective substitutes.

Apologies for absence were also received from Councillor David Jefferys and Justine Godbeer.

14 DECLARATIONS OF INTEREST

There were no declarations of interest.

15 VERBAL UPDATE: MANAGEMENT STRUCTURE OF PRUH AND OTHER BROMLEY SITES BY KING'S COLLEGE HOSPITAL NHS FOUNDATION TRUST

Peter Herring, Chief Executive, Dr Shelley Dolan, Chief Operating Officer, Chief Nurse and Executive Director: Midwifery, Matthew Trainer, Managing Director: Princess Royal University Hospital, King's College Hospital NHS Foundation Trust and Dr Angela Bhan, Managing Director: Bromley Clinical Commissioning Group gave a verbal update on the management structure of the Princess Royal University Hospital and other Bromley sites.

The Chief Operating Officer, Chief Nurse and Executive Director: Midwifery confirmed that the current Managing Director: Princess Royal University Hospital would be leaving King's College Hospital NHS Foundation Trust in September 2018. Laura Badley, Deputy Director: Operations, Networked Care at King's College Hospital NHS Foundation Trust had recently been

appointed Interim Managing Director: Princess Royal University Hospital for a period of six months and was working alongside the departing Managing Director to ensure a smooth management transition. Work was underway to recruit a permanent Managing Director: Princess Royal University Hospital and several high quality candidates had expressed interest in the opportunity.

The Chairman led Members in thanking Peter Herring, Dr Shelley Dolan, Matthew Trainer and Dr Angela Bhan for their verbal update and congratulated Matthew Trainer on his appointment as Chief Executive: Oxleas NHS Foundation Trust.

RESOLVED that the verbal update be noted.

**16 NOTICE FROM KING'S COLLEGE HOSPITAL NHS
FOUNDATION TRUST OF PROPOSAL TO CLOSE FRAILTY
BEDS AT ORPINGTON HOSPITAL**

The Committee considered a presentation by Peter Herring, Chief Executive, Dr Shelley Dolan, Chief Operating Officer, Chief Nurse and Executive Director: Midwifery, Matthew Trainer, Managing Director: Princess Royal University Hospital, King's College Hospital NHS Foundation Trust, Dr Angela Bhan, Managing Director: Bromley Clinical Commissioning Group and Jodie Adkin, Associate Director: Discharge Commissioning, Urgent Care and Transfer of Care Bureau, Bromley Clinical Commissioning Group and London Borough of Bromley on proposals by King's College Hospital NHS Foundation Trust to close the Elizabeth Ward at Orpington Hospital which provided frailty beds for older patients as part of a 'Step Down' facility.

The Elizabeth and Churchill Wards at Orpington Hospital opened in January 2017, making 38 inpatient beds available to older patients as part of a wider frailty model that aimed to bridge the gap between hospital and home care. Opening three months earlier than planned to help meet Winter pressures, the inpatient facility had faced a number of challenges during the first 18 months of operation including difficulties with the recruitment of permanent staff and the admission of patients with higher complexity of need than expected, and had been identified as not offering good value for money, primarily due to the high number of temporary staff. In July 2018, King's College Hospital NHS Foundation Trust notified the Local Authority that it proposed to close Elizabeth Ward as part of wider plans to refocus Bromley's integrated care model towards providing more home-based care. It was planned to deliver a number of initiatives within the new model including a Bromley Community-Based Admissions Avoidance (Virtual Ward) scheme and a Frailty Ambulatory model, and the Integrated Care Network Pro-Active Care Pathway would also be updated. The new model would be supported by robust evaluation and monitoring processes as well as the establishment of a joint integrated oversight structure that would oversee delivery of the proposed initiatives.

The Managing Director: Princess Royal University Hospital emphasised that there were no plans to close Churchill Ward, which would continue to provide 19 inpatient beds as part of the frailty model.

The Chief Operating Officer, Chief Nurse and Executive Director: Midwifery advised Members that having reviewed best practice from national bodies including the Acute Frailty Network, it was planned to move towards a care model which supported frail older people to maintain their health within their own homes or existing nursing or care home placements, which was expected to reduce 'decompensation' caused by inpatient care, where the health of individuals deteriorated away from their daily routine. The Managing Director: Bromley Clinical Commissioning Group reported that this would be supported by further development of Bromley's integrated care model, and that the Elizabeth Ward would be repurposed as an outpatient facility offering equivalent care to the previous inpatient provision in a cost effective way. The Associate Director: Discharge Commissioning, Urgent Care and Transfer of Care Bureau, Bromley Clinical Commissioning Group and London Borough of Bromley noted that the "Bromley at Home Service" initiative would offer intensive support to frail older people with an identified health need within their homes for a five day intervention period and that all key health partners would be able to make referrals to the service, including the London Ambulance Service and General Practitioners.

In considering the presentation, the Chairman voiced concern that the Local Authority had not been made aware of planned changes to the frailty model, and that key partners should continue to build stronger working relationships. The Chairman underlined the need to strengthen the role of the Health Scrutiny Sub-Committee to ensure that emerging health and social care issues were identified at an early stage, and the Managing Director: Bromley Clinical Commissioning Group confirmed that all key partners would be part of the joint integrated oversight structure to oversee delivery of proposed initiatives, including the Portfolio Holder for Adult Care and Health.

A Member was pleased to note that frail older people would be supported to maintain their health in their own homes, but was concerned that this might lead to cost implications for the Local Authority related to increased demand for social care services. The Managing Director: Bromley Clinical Commissioning Group observed that closer working between health and social care partners would improve outcomes for frail older people and that by reducing escalation of need, it was hoped to reduce the cost implications of higher level needs, such as demand for nursing or care home placements. Another Member highlighted the need to ensure that community-based services, such as those provided by Bromley Healthcare had sufficient capacity in place to meet any increased demand related to the introduction of the new model of care. The Member also noted that some social care services were means-tested which might have a cost implication for some frail older people who would otherwise have received free inpatient care. In moving to the new model, it was important for Bromley residents to understand that hospital-based care was not always the best option for frail older care and that quality care could come in many forms.

A Member underlined that the new model of care should be in place in good time to respond to Winter pressures, particularly in relation to the reduction of

inpatient beds. The Chief Operating Officer, Chief Nurse and Executive Director: Midwifery confirmed that the new initiatives would be in place by October 2018.

In general discussion, Members agreed that work be undertaken to monitor the impact of the new model of care on demand for social care services during Autumn 2018, including Delayed Transfers of Care at the Princess Royal University Hospital. Further updates on the impact of the integrated care model would be provided to future meetings of the Health Scrutiny Sub-Committee when available.

The Chairman led the Sub-Committee in thanking Peter Herring, Dr Shelley Dolan, Matthew Trainer, Dr Angela Bhan and Jodie Adkin for their excellent presentation.

RESOLVED that the presentation be noted.

17 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

RESOLVED that the Press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

18 NOTICE FROM KING'S COLLEGE HOSPITAL NHS FOUNDATION TRUST OF PROPOSAL TO CLOSE FRAILTY BEDS AT ORPINGTON HOSPITAL BACKGROUND INFORMATION

Discussions on this item took place in the Part 1 (Public) part of the meeting.

The Meeting ended at 5.17 pm

Chairman

Agenda Item 7

Report No.
CSD18102

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: ADULT CARE AND HEALTH POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 19th September 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING AND WORK PROGRAMME

Contact Officer: Kerry Nicholls, Democratic Services Officer
Tel: 020 8313 4602 E-mail: kerry.nicholls@bromley.gov.uk

Chief Officer: Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 The Adult Care and Health PDS Committee is asked to review its forward work programme, the programme of visits to day centres and residential homes and matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is requested to review the Adult Care and Health PDS Committee forward work programme, the schedule of Council Members' visits and matters arising from previous meetings, and indicate any changes required.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
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Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council workstream within Building a Better Bromley, Policy, Development and Scrutiny Committees should plan and prioritise their workloads to achieve the most effective outcomes.
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £350,650
 5. Source of funding: 2018/19 revenue budget
-

Personnel

1. Number of staff (current and additional): 8 posts (6.87 fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable: This report does not involve an executive decision
-

Procurement

1. Summary of Procurement Implications: None.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of this Committee to use in controlling their work.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 The Adult Care and Health PDS Committee's matters arising table updates Members on "live" recommendations from previous meetings and is attached at **Appendix 1**.
- 3.2 The Adult Care and Health PDS Committee Work Programme outlines the programme of work for the Committee including areas identified at the beginning of the year, new reports and those referred from other committees, the Portfolio Holder for Adult Care and Health or the Council's Executive. The Committee is asked at each meeting to consider its Work Programme and ensure that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of holding the Executive to account, policy development and review, and external scrutiny of local services, including health services; and that the programme is realistic in terms of Member time and Officer support capacity, and the Work Programme is attached at **Appendix 2**.
- 3.3 The Schedule of Council Members' visits has been updated and information on recent and forthcoming visits is provided in the table in **Appendix 3**.

| | |
|---|--|
| Non-Applicable Sections: | Impact on Vulnerable Adults and Children, and Policy, Financial, Legal, Personnel and Procurement Implications |
| Background Documents: (Access via Contact Officer) | Previous work programme reports |

MATTERS ARISING FROM PREVIOUS MEETINGS

| PDS Minute number/title | Committee Request | Update | Completion Date |
|---|---|---|-------------------------------------|
| Minute 84 14 th March 2018 Update from Deputy Chief Executive and Executive Director: ECHS | The Adult Care and Health PDS Committee agreed that providers and service users be invited to present to future meetings of the Adult Care and Health PDS Committee where appropriate to develop Members' understanding of the provider/user experience. | An update on proposals to engage providers and service users with the work of the Committee would be presented to the next meeting of Adult Care and Health PDS Committee on 19 th September 2018. | In progress. |
| Minute 9 27 th June 2018 Matters Arising from Previous Meetings | <p>A Member emphasised the importance of continuing to explore how the Shared Lives Service might be further developed, including identifying best practice by other local authorities.</p> <p>A Member requested that Information on how the standard criteria for tender evaluation could be varied be circulated to the Adult Care and Health PDS Committee following the meeting.</p> | <p>An update on the Shared Lives Service would be reported to the next meeting of the Adult Care and Health PDS Committee on 19th September 2018.</p> <p>This information was circulated to Members following the meeting.</p> | <p>Completed.</p> <p>Completed.</p> |
| Minute 12a 27 th June 2018 Budget Monitoring 2018/19 | A Member requested that details of a report considered at Contracts and Commissioning Sub-Committee on 25 th June 2018 relating to a planned service transfer that had not been progressed be circulated to the Adult Care and Health PDS Committee following the meeting. | This information was circulated to Members following the meeting. | Completed. |

ADULT CARE AND HEALTH PDS COMMITTEE WORK PROGRAMME

| Meeting Date | Title |
|--------------------------------------|---|
| All meetings (standing items) | <u>VERBAL UPDATES</u> Report from Deputy Chief Executive/Executive Director Budget Update (Verbal Update) <u>PORTFOLIO HOLDER DECISIONS</u> Capital Programme Monitoring Budget Monitoring <u>PDS ITEMS</u> Contract Register and Contracts Database Report Performance Management Quarterly Update |
| 21st November 2018 | <u>PORTFOLIO HOLDER DECISIONS</u> Contract Extension: Domestic Violence and VAWG <u>EXECUTIVE DECISIONS</u> Joint Strategy for Ageing Well in Bromley Public Health Commissioning Intentions 2019/20 Improved Better Care Fund and Better Care Fund Update School Health Paper Transport Services Gateway 1 Paper <u>PDS ITEMS</u> Bromley Adult Safeguarding Report Annual Report Public Health Programmes Performance Update 2017/18 Domiciliary Care Services Annual Quality Monitoring Report Risk Registers - all PDS Committees and Audit Expenditure on Consultants 2017/18 and 2019/20 Annual ECHS Debt Report Annual ECHS Complaints Report <u>INFORMATION ITEMS</u> Adult Social Care Local Account 2016/17 Specialist Care Units |
| 24th January 2019 | <u>PORTFOLIO HOLDER DECISIONS</u> Annual Quality Monitoring Report for Care Homes <u>PDS ITEMS</u> Joint Strategic Needs Assessment (JSNA) Draft Chairman's Annual Report <u>INFORMATION ITEMS</u> Programmes Jointly Commissioned by PHE/NHSE (Immunisation and Screening) |
| 7th March 2019 | <u>PORTFOLIO HOLDER DECISIONS</u> Adult Care and Health Portfolio Plan Priorities 2018/19 |

**SCHEDULE OF COUNCIL MEMBERS' VISITS
AUTUMN TERM 2018/19**

| Establishment Name | Date | Time |
|---|-----------------------|---|
| Astley Centre (Certifude) | 18.09.18 Tuesday | 14:00-15:30 |
| Castlecombe Primary School (Academy) | 21.09.18 Friday | 09:30-11:00 |
| Bromley Healthcare Care Coordination Centre | 25.09.18 Tuesday | 09:30-11:00 |
| Children and Family Centres (x 2) 1. Blenheim and 2. Cotmandene (Cotmandene being a smaller venue) | 05.10.18 Friday | Blenheim 09:30-10:30 ----- Cotmandene 11:00-11:30 |
| Elizabeth Ward at Orpington Hospital (Hosted by: Laura Badley and Dr Shelley Dolan) | 17.10.18 Wednesday | 14:00-15:30 |
| Bromley Beacon Academy (Orpington Campus) | 18.10.18 Thursday | 09:00-11:00 |
| Crown Meadow (Extra Care Housing) | 06.11.18 Tuesday | 09:45-11:00 |
| Dorset Road Infant School (Academy) | 08.11.18 Thursday | 09:30-10:30 |
| St Olave's and St Saviour's Grammar School (Voluntary Aided) | 15.11.18 Thursday | 09:30-11:30 |
| 17A Park Road, Bromley, BR1 3HJ (Group Supported Living) | 20.11.18 Tuesday | 14:00-15:30 |

Report No.
CS18173

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: ADULT CARE AND HEALTH POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 19 September 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: SHARED LIVES SERVICE: UPDATE

Contact Officer: Adesina Suleiman, Interim Manager: Direct Care Services (ECHS)
Tel: 0208 313 4408 E-mail: Adesina.Suleiman@bromley.gov.uk

Chief Officer: Ade Adetosoye, Deputy Chief Executive and Executive Director (ECHS)
Tel: 020 8313 4652 E-mail: Ade.Adetosoye@bromley.gov.uk

Ward: Borough-wide

1. Reason for report

1.1 To provide an overview and current position of the Bromley Shared Lives Service.

2. RECOMMENDATION

2.1 The Adult Care and Health Policy Development and Scrutiny Committee is requested to note the overview and current position of the Shared Lives Service.

Impact on Vulnerable Adults and Children

1. Summary of Impact: The Shared Lives Service currently have 36 Carers providing 33 long term placements for vulnerable adults, 8 carers provide respite for specific vulnerable adults, and 2 carers providing Day Support placements.
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council Supporting Independence
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost: The recurring costs are variable depending on the number of service users in the service and the level of needs being met by the carers.
 3. Budget head/performance centre: Shared Lives Service Budget
 4. Total current budget for this head: Cost of providing the service is budgeted at £133,060 for 3.49 Full Time Equivalent (FTE) Staff.
 5. Source of funding: Staff budget is from Shared Lives Service. Adult placement cost is met by baseline budgets of the placing team which is mainly the Learning Disability and the Assessment and Care Management teams.
-

Personnel

1. Number of staff (current and additional): Currently 5 Staff (3.49 FTE); additional Placement Officer 0.83FTE is being recruited.
 2. If from existing staff resources, number of staff hours: 125.64 hours per week, to be increase to 155.52 hours per week after recruitment of additional staff
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable: No Executive decision.
-

Procurement

1. Summary of Procurement Implications: The current focus of the Shared Lives Service is to improve on the current 'Good' standard with the Care Quality Commission (CQC) and aim for 'Outstanding' rating. The next focus is to grow the service by recruiting more carers and service users into the service.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): For the month of August 2018, 33 service users used long term placements from the Shared Lives Service. 1 emergency placement, 2 day support and 16 respite placements were also undertaken in the month. This number is expected to grow with the increased staff resource and the on-going focus on growth.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 Bromley Council's Shared Lives Service recruit, train and support paid Carers who provide quality placements for vulnerable adults within their own family homes in the community.
- 3.2 The Service provides an alternative and cost-effective choice for vulnerable adults instead of the traditional residential and day support. The Scheme enhances independence, choice and inclusion through a person-centred approach. It is a flexible, creative, community-based scheme that can provide day support and both long-term and short-break services.
- 3.3 The Service encourages vulnerable adults to maintain a level of independence, and to develop skills potential for independence in order to maximise the quality of their life in the community. Services users live in the carer's homes and are regarded as, and live as, part of the family, in some cases accompanying the family on holidays.
- 3.4 The Shared Lives Service is registered with CQC and is therefore subject to the CQC inspection regime. The Service was last inspected in July 2016 and was rated "Good" in all areas. Another CQC inspection is imminently expected.
- 3.5 The current focus of the Shared Lives Service is to improve on the Good standard and aim for 'Outstanding' rating with the CQC. A service self-evaluation has been completed in preparation for the CQC inspection and this is being updated regularly to ensure the service readiness for inspection. We are also learning from other schemes who have achieved outstanding rating with CQC and the learning will be implemented to improve our readiness for CQC inspection.
- 3.6 The other focus of the Service is to grow the scheme by recruiting more carers and service users. The service is using all currently available resources but also looking to explore other opportunities for expansion to the benefit of service users and the Local Authority.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 The Shared Lives Service currently have 36 Carers who in the month of August 2018 provided 33 long term placements and 1 emergency placements for vulnerable adults, 8 carers provided a total of 16 respite for specific vulnerable adults, and 2 carers provided Day Support placements.
- 4.2 The Service Carers provide physical, social and emotional support to the service users.

5. FINANCIAL IMPLICATIONS

- 5.1 The staffing cost of providing the Shared Lives Service is budgeted at £133,060 for 3.49 Full Time Equivalent (FTE) Staff. The recurring costs are variable depending on the number of service users in the service and the level of needs being met by the carers. The Adult placement cost is met by baseline budgets of the placing team which is mainly the Learning Disability team.
- 5.2 The current average [gross] service placement cost per service user per week based on August 2018 figure is £419.17. However, when Housing Benefits (£93.60), Client Contribution (£75.03) and Fairer Charging assessed amount (variable amounts) are taken into account the average [net] cost per week to the Council is £211.09 or £10,976.68 per annum. This gives a total annual cost of £362,230.44 for the current 33 service users.

6. PERSONNEL IMPLICATIONS

- 6.1 There are five staff in the service (3.49FTE's) at a cost of £133,060 per annum, the additional £30.5K budget contingency will now be used to recruit additional staffing.

7. PROCUREMENT IMPLICATIONS

- 7.1 Most Local Authorities have their own Shared Lives schemes, although not all are managed in-house. There are a number of variables in explaining the available data on carers' payment, number of service users and the quality of service but it is clear that the Bromley Council Service is broadly comparable to our comparative Shared Lives schemes; see table below for a selection of other Borough's schemes.

| SHARED LIVES | | | | | |
|-----------------|-----------|-----------|---------------|-----------|--|
| Council | Min Paymt | Max Paymt | Service Users | CQC score | |
| London Boroughs | £ | £ | No | | |
| Merton | 190 | 395 | 43 | 15 | |
| Croydon | 291 | No Max | 69 | 17 | |
| Bexley | 326 | 496 | 23 | 15 | |
| Bromley | 330 | 510 | 33 | 15 | |
| Lewisham | 336 | 336 | 18+ | 15 | |
| Sutton | 356 | 504 | 42 | 12 | |
| Greenwich | 378 | No Max | 39 | 15 | |
| Wakefield | 198 | 581 | 121 | 15 | |
| Hampshire | 220 | 220 | 265 | 14 | |
| Manchester | 245 | 308 | 79 | 14 | |
| Kent | 323 | 323 | 84 | 16 | |
| Southampton | 384 | No Max | 62 | 15 | |
| | | | | | |
| | | | | | |

- 7.2 Service users identified as suitable for Shared Lives by the Care Management Team are referred to the Service and this starts off a series of assessments to match the service user with a carer. The carer assessment process takes approximately 4-6 months depending on among other things how quickly the required assessments can be completed, return timescale of relevant checks such as DBS, medical clearance, references and approval at Placement Panel.
- 7.3 If a suitable Carer is assessed as a match to a service user then a graduated, carefully monitored, introduction and trial period will take place. Once the service user is settled in the placement will be monitored at week 6 with the care manager and then every two months by a visit from the allocated Placement Officer. Care Management team will then review the placement on an annual basis.
- 7.4 In addition, service users and carers are visited by the Bromley Quality Checkers who are a group of LD Service Users who visit various homes and Day Centres and talk to the Service Users about their view of the service and then produce a report. Other monitoring processes are also in place to ensure the safety and quality of service provided such as annual, unannounced and day service visits.

- 7.5 In light of the advantages of the Shared Lives Service to both the Local Authority and the service users, there is an on-going focus on growing the service via advertisements and promotions aimed at increasing the number of service users and carers.
- 7.6 As of end of August 2018 there are 4 service user referrals and 5 carer assessments in progress. There are 7 approved respite carers and 1 long term carer currently available for Placement. Among the approved respite carers are 2 with nursing background who we hope will be able to provide respite to patients being discharged from hospital.
- 7.7 A Shared Lives Service Growth Action Plan has been completed which will enable the service to focus on specific actions for growth. Additional staffing is being recruited from the allocated contingency budget to enable agreed promotional actions and necessary follow up of potential carers to be completed.

| | |
|---|---|
| Non-Applicable Sections: | Policy and Legal Implications |
| Background Documents: (Access via Contact Officer) | Shared Lives Self Evaluation for CQC Inspection Shared Lives Growth Action Plan Shared Lives Placement list for August 2018 |

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Report No.
CS18175-1

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: ADULT CARE AND HEALTH POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 19th September 2018

Decision Type: Non-Urgent Non-Executive Non-Key

Title: CONTRACT REGISTER AND CONTRACTS DATABASE REPORT PART 1 (PUBLIC) INFORMATION

Contact Officer: Paul Feven, Interim Director of Programmes (ECHS)

Chief Officer: Ade Adetosoye, Deputy Chief Executive and Executive Director (ECHS)

Ward: Borough-wide

1. Reason for report

- 1.1 This report presents an extract from September 2018's Contracts Register for detailed scrutiny by PDS Committee – all PDS committees will receive a similar report each contract reporting cycle.
 - 1.2 This report is based on information covering all Portfolios, which was produced on 29th August 2018 and presented to Contracts Sub-Committee on 19 September 2018.
 - 1.3 The Contracts Register appended to the corresponding 'Part 2' report (CS18175-2) includes a commentary on each contract.
-

2. **RECOMMENDATIONS**

- 2.1 That the Adult Care and Health PDS Committee:
 - i) Reviews the appended £50k Contracts Register (which also forms part of the Council's commitment to data transparency); and,
 - ii) Notes that the Contracts Register appended to the corresponding Part 2 report (CS18175-2) contains additional, potentially commercially sensitive, information in its commentary.

Impact on Vulnerable Adults and Children

1. Summary of Impact: The appended Contracts Register covers services which may be universal or targeted. Addressing the impact of service provision on vulnerable adults and children is a matter for the relevant procurement strategies, contracts award and monitoring reports, and service delivery rather than this report.
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Commissioning & Procurement
 4. Total current budget for this head: Not Applicable
 5. Source of funding: Not Applicable
-

Personnel

1. Number of staff (current and additional): Not Applicable
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Not Applicable: No Executive decision
-

Procurement

1. Summary of Procurement Implications: Improves the Council's approach to contract management
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Contracts Register Background

- 3.1 The Council has 224 active contracts with a Total Contract Value (TCV) greater than £50k and the appended Contracts Register provides summary information about the Portfolio's contracts (as of 24 August 2018 when the Contracts Database snap shot was taken).
- 3.2 The Register is generated from the Council's Contracts Database (CDB) which is administered by Commissioning & Procurement Directorate and populated by the relevant service managers (Contract Owners) and approved by their managers (Contract Approvers).
- 3.3 As a Commissioning Council, this information is vital to facilitate a full understanding of the Council's procurement activity and registers are reviewed by the Commission Board, the Corporate Leadership Team, and Contracts Sub-Committee as appropriate.
- 3.4 New registers are produced four times a year – though the CDB itself is always 'live'.
- 3.5 Each PDS committee is expected to undertake detailed scrutiny of its contracts – including scrutinising suppliers – and hold the Portfolio Holder to account on service quality and procurement arrangements.

Contract Register Summary

- 3.6 The table below summarises key data from the 224 contracts contained in September 2018's £50k+ Contracts Register Report (covering all six Portfolios).

Key Data (All Portfolios)

| Item | Category | March 2018 | July 2018 | September 2018 |
|-----------------------|---|------------|------------|----------------|
| Contracts (>£50k TCV) | All Portfolios | 238 | 216 | 224 |
| Flagged as a concern | All Portfolios | 12 | 4 | 9 |
| Capital Contracts | All Portfolios | 23 | 17 | 17 |
| Portfolio | Care Services | 95 | 0 | 0 |
| | Adult Care and Health | 0 | 86 | 91 |
| | Public Protection and Safety | 5 | 5 | 5 |
| | Environment and Community Services | 0 | 20 | 21 |
| | Environment | 23 | 0 | 0 |
| | Education, Children and Families | 44 | 39 | 36 |
| | Resources Commissioning and Contract Management | 0 | 58 | 58 |
| | Resources | 61 | 0 | 0 |
| | Renewal and Recreation and Housing | 0 | 8 | 13 |
| | Renewal and Recreation | 10 | 0 | 0 |
| Total | | 238 | 216 | 224 |
| Risk Index | Red | 16 | 18 | 14 |
| | Amber | 81 | 80 | 89 |
| | Yellow | 104 | 82 | 83 |
| | Green | 36 | 36 | 38 |
| Total | | 237 | 216 | 224 |

| | | | | |
|--------------------|--------|------------|------------|------------|
| Procurement Status | Red | 114 | 98 | 85 |
| | Amber | 30 | 24 | 17 |
| | Yellow | 19 | 32 | 31 |
| | Green | 75 | 62 | 91 |
| Total | | 238 | 216 | 224 |

* The March Risk Index figures do not add up to the total number of contracts because there was an income contract that was not flagged correctly and therefore not picked up on the snap shot. This has now been rectified.

3.7 Key information, for this Portfolio, extracted from March's £50k+ Contracts Register.

| Adult Care and Health | | | | |
|---------------------------|--------------|------------|-----------|----------------|
| Item | Category | March 2018 | July 2018 | September 2018 |
| Total Contracts | £50k+ | 95 | 86 | 91 |
| Concern Flag | Concern Flag | 3 | 3 | 2 |
| Risk Index | Red | 3 | 3 | 0 |
| | Amber | 39 | 38 | 43 |
| | Yellow | 48 | 40 | 41 |
| | Green | 5 | 5 | 7 |
| Total | | 95 | 86 | 91 |
| Procurement Status | Red | 47 | 44 | 27 |
| | Amber | 19 | 12 | 5 |
| | Yellow | 10 | 15 | 12 |
| | Green | 15 | 15 | 45 |
| Total | | 91 | 86 | 89 |

* The March Procurement figures do not add up to the total number of contracts because there was an income contract that was not flagged correctly and therefore not picked up on the snap shot. This has now been rectified.

3.8 Two contracts have been flagged up as a concern, linked to the procurement timescales and supporting strategy for each contract respectively. Further information is provided in the corresponding Part 2 report.

4. IMPACT ON VULNERABLE ADULTS & CHILDREN

4.1 The Corporate Contracts Register covers all Council services: both those used universally by residents and those specifically directed towards vulnerable adults and children. Addressing the impact of service provision on the vulnerable is a matter for the relevant procurement strategies, contracts, and delivery of specific services rather than this summary register.

5. POLICY IMPLICATIONS

5.1 The Council's renewed ambition is set out in the 2016-18 update to [Building a Better Bromley](#) and the Contracts Database (and Contract Registers) help in delivering the aims (especially in delivering the 'Excellent Council' aim). For an 'Excellent Council', this activity specifically helps by 'ensuring good contract management to ensure value-for-money and quality services'.

6. PROCUREMENT IMPLICATIONS

6.1 Most of the Council's (£50k plus) procurement spend is now captured by the Contracts Database. The database will help in ensuring that procurement activity is undertaken in a timely manner, that Contract Procedure Rules are followed, and that Members are able to scrutinise procurement activity in a regular and systematic manner.

7. FINANCIAL IMPLICATIONS

7.1 The Contracts Database and Contract Registers are not primarily financial tools – the Council has other systems and reports for this purpose such as FBM and the Budget Monitoring reports. However, the CDB and registers do contain financial information both in terms of contract dates and values and also budgets and spend for the current year.

8. PERSONNEL IMPLICATIONS

8.1 There are no direct personnel implications but the Contracts Database is useful in identifying those officers directly involved in managing the Council's contracts.

9. LEGAL IMPLICATIONS

9.1 There are no direct legal implications but the Contracts Database does identify those contracts which have a statutory basis and also those laws which should be complied with in delivering the contracted services.


9.2 A list of the Council's active contracts may be found on Bromley.gov.uk to aid transparency (this data is updated after each Contracts Sub-Committee meeting).

| | |
|---|--|
| Non-Applicable Sections: | None |
| Background Documents: (Access via Contact Officer) | Contracts Register Reports to Contracts Sub-Committee Appendix 1— Contracts Database Background information |

CONTRACTS REGISTER KEY AND BACKGROUND INFORMATION

Contract Register Key

1.1 A key to understanding the Corporate Contracts Register is set out in the table below.

| Register Category | Explanation |
|--|---|
| Risk Index | Colour-ranking system reflecting eight automatically scored and weighted criteria providing a score (out of 100) / colour reflecting the contract's intrinsic risk |
| Contract ID | Unique reference used in contract authorisations |
| Owner | Manager/commissioner with day-to-day budgetary / service provision responsibility |
| Approver | Contract Owner's manager, responsible for approving data quality |
| Contract Title | Commonly used or formal title of service / contract |
| Supplier | Main contractor or supplier responsible for service provision |
| Portfolio | Relevant Portfolio for receiving procurement strategy, contract award, contract monitoring and budget monitoring reports |
| Total Contract Value | The contract's value from commencement to expiry of formally approved period (excludes any extensions yet to be formally approved) |
| Original Annual Value | Value of the contract its first year (which may be difference from the annual value in subsequent years, due to start-up costs etc.) |
| Budget | Approved budget for the current financial year. May be blank due to: finances being reported against another contract; costs being grant-funded, complexity in the finance records e.g. capital (also applies to Projection) |
| Projection | Expected contract spend by the end of the current financial year |
| Procurement Status | Automatic ranking system based on contract value and proximity to expiry. This is designed to alert Contract Owners to take procurement action in a timely manner. Red ragging simply means the contract is nearing expiry and is not an implied criticism (indeed, all contracts will ultimately be ragged 'red'). |
| Start & End Dates | Approved contract start date and end date (excluding any extension which has yet to be authorised) |
| Months duration | Contract term in months |
| Attention  | Red flag denotes Commissioning & Procurement Directorate's concern regarding procurement arrangements (also see C&P Commentary in Part 2) |
| Commentary | Contract Owners provide a comment – especially where the Risk Index or Procurement Status is ragged red or amber. Commissioning & Procurement Directorate may add an additional comment for Members' consideration <i>The Commentary only appears in the 'Part 2' Contracts Register</i> |
| Capital | Most of the Council's contracts are revenue-funded. Capital-funded contracts are separately identified (and listed at the foot of the Contracts Register) because different reporting / accounting rules apply |

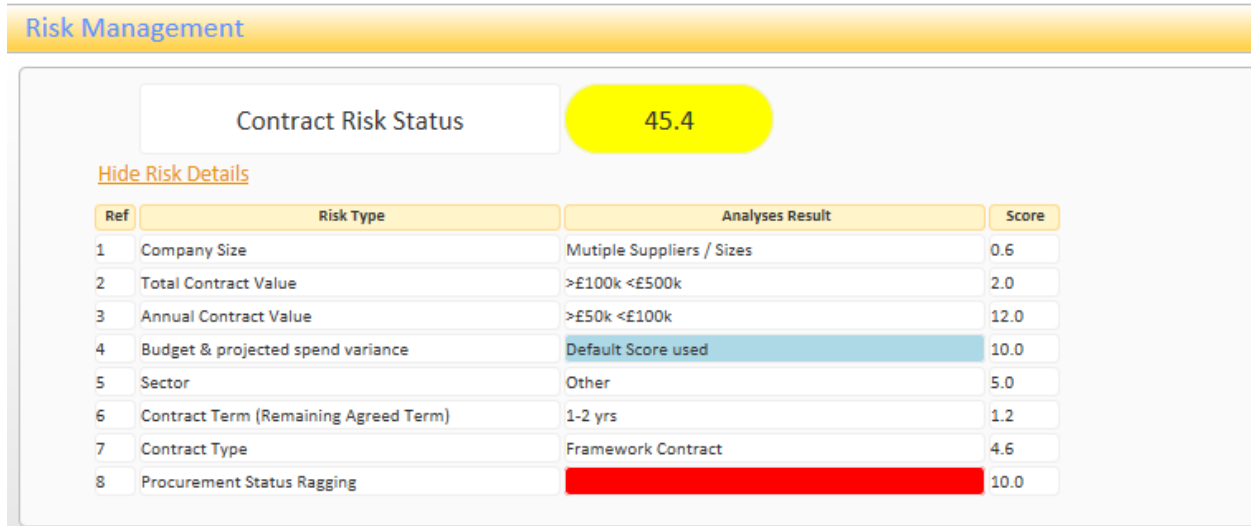
Contract Register Order

1.2 The Contracts Register is output in Risk Index order. It is then ordered by Procurement Status, Portfolio, and finally Contract Value. Capital contracts appear at the foot of the Register and 'contracts of concern' (to Commissioning & Procurement Directorate) are flagged at the top.

Risk Index

1.3 The Risk Index is designed to focus attention on contracts presenting the most significant risks to the Council. Risk needs to be controlled to an acceptable level (our risk appetite) rather than entirely eliminated and so the issue is how best to assess and mitigate contract risk. Contract

risk is assessed (in the CDB) according to eight separate factors and scored and weighted to produce a Risk Index figure (out of 100). These scores are ragged to provide a visual reference.



Procurement Status

1.4 A contract's Procurement Status is a combination of the Total Contract Value (X axis) and number of months to expiry (Y axis). The table below is used to assign a ragging colour. Contracts ragged red, amber or yellow require action – which should be set out in the Commentary. Red ragging simply means the contract is nearing expiry and it is not an implied criticism (indeed, all contracts will ultimately be ragged 'red').

Procurement/Commissioning Status

| | | | | | | | | | | | | | | | |
|-----------|-----------------------------|-------------------------|------------|-------------|-------------|---------|--|-----|-------------------------|-------|----------------------|--------|------------------|-------|--------------------|
| Period | 3 months | RED | RED | RED | RED | RED | <table border="1"> <tr> <td style="background-color: red;">RED</td> <td>Requires an agreed plan</td> </tr> <tr> <td style="background-color: orange;">AMBER</td> <td>Develop/test options</td> </tr> <tr> <td style="background-color: yellow;">YELLOW</td> <td>Consider options</td> </tr> <tr> <td style="background-color: lightgreen;">GREEN</td> <td>No action required</td> </tr> </table> | RED | Requires an agreed plan | AMBER | Develop/test options | YELLOW | Consider options | GREEN | No action required |
| | RED | Requires an agreed plan | | | | | | | | | | | | | |
| | AMBER | Develop/test options | | | | | | | | | | | | | |
| | YELLOW | Consider options | | | | | | | | | | | | | |
| | GREEN | No action required | | | | | | | | | | | | | |
| | 6 months | AMBER | RED | RED | RED | RED | | | | | | | | | |
| 9 months | YELLOW | AMBER | RED | RED | RED | | | | | | | | | | |
| 12 months | GREEN | YELLOW | AMBER | RED | RED | | | | | | | | | | |
| 18 months | GREEN | GREEN | YELLOW | AMBER | RED | | | | | | | | | | |
| | | £5k-£50k | £50k-£100k | £100k-£173k | £173k-£500k | > £500k | | | | | | | | | |
| | Total Contract Value | | | | | | | | | | | | | | |

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Contract Register Report - £50k Portfolio Filtered - Adult Care and Health - September 2018

| Risk Index | Main Contract Data | | | | | | Finance Data | | | | Proc. Status | Contract Terms | | | Attention | Capital |
|------------|--------------------|-----------------------|----------------------|--|---|-----------------------|--------------|-----------------------|-----------|------------|--------------|----------------|------------|-----------------|-----------|---------|
| | Contract ID | Owner | Approver | Contract Title | Supplier Name | Portfolio | Total Value | Original Annual Value | Budget | Projection | | Start Date | End Date | Months Duration | | |
| ● | 305 | TRICIA WENNELL | STEPHEN JOHN | Older People - Dementia Post-Diagnosis Support Services | Bromley and Lewisham Mind Ltd | Adult Care and Health | 1,353,084 | 451,028 | 451,030 | 451,030 | ■ | 01/07/2016 | 30/06/2019 | 36 | ⚠ | |
| ● | 1442 | STEPHEN JOHN | ADE ADETOSOYE | Adults - Direct Payments Support & Payroll Service | Vibrance | Adult Care and Health | 341,375 | 170,687 | 187,450 | 187,450 | ■ | 01/04/2017 | 31/03/2019 | 24 | ⚠ | |
| ● | 221 | JOHN HARRISON | STEPHEN JOHN | Learning Disabilities - Supported Living in 5 LD properties | Avenues London | Adult Care and Health | 7,035,000 | 1,367,000 | 1,474,000 | 1,474,000 | ■ | 12/01/2015 | 11/01/2020 | 60 | | |
| ● | 183 | TRICIA WENNELL | STEPHEN JOHN | Adults - Single Supplier Framework for Passenger Transport Services - Lot 2 - Adult Passenger Transport Services | Greenwich Service Plus Ltd | Adult Care and Health | 6,748,000 | 1,687,000 | | | ■ | 01/12/2015 | 31/08/2019 | 45 | | |
| ● | 300 | LYNNETTE CHAMIELEC | SARA BOWREY | Housing - Private Sector Leasing for use as Temporary Accommodation | Orchard and Shipman PLC | Adult Care and Health | 4,687,260 | 1,562,420 | | | ■ | 01/04/2016 | 31/03/2019 | 36 | | |
| ● | 255 | MIMI MORRIS-COTTERILL | NADA LEMIC-STOJCEVIC | Public Health - Adults Substance Misuse Service | Change Grow Live (CGL) | Adult Care and Health | 3,649,470 | 1,216,490 | | | ■ | 01/12/2015 | 30/11/2018 | 36 | | |
| ● | 226 | STEPHEN JOHN | ADE ADETOSOYE | Mental Health - Flexible Support | Heritage Care LTD | Adult Care and Health | 3,005,260 | 465,452 | 401,000 | 401,000 | ■ | 01/10/2012 | 31/03/2019 | 78 | | |
| ● | 348 | JOHN HARRISON | STEPHEN JOHN | Learning Disabilities - Supported Living at Coppice, Spinney & The Glade | Outward Housing | Adult Care and Health | 2,991,063 | 997,021 | 1,025,700 | 1,025,700 | ■ | 28/11/2016 | 27/11/2019 | 36 | | |
| ● | 222 | COLIN LUSTED | STEPHEN JOHN | Learning Disabilities - Supported Living Scheme 1 (3 Properties) | Certitude Support | Adult Care and Health | 2,392,963 | 797,654 | 780,400 | 780,400 | ■ | 25/04/2016 | 24/04/2019 | 36 | | |
| ● | 270 | NAHEED CHAUDHRY | ADE ADETOSOYE | Software Licence - Social Care Information System (Care First) | OLM Systems Ltd | Adult Care and Health | 2,324,117 | 169,033 | | | ■ | 06/05/2006 | 31/03/2019 | 155 | | |
| ● | 2593 | MIMI MORRIS-COTTERILL | NADA LEMIC-STOJCEVIC | Public Health - Sexual Health - Early Intervention Service | Bromley Healthcare Community Interest Company Ltd | Adult Care and Health | 1,853,124 | 926,562 | | | ■ | 01/10/2017 | 30/09/2019 | 24 | | |
| ● | 219 | JOHN HARRISON | STEPHEN JOHN | Learning Disabilities - Supported Living at Padua Road | Outward Housing | Adult Care and Health | 1,208,712 | 235,562 | 69,200 | 69,200 | ■ | 01/07/2013 | 02/09/2018 | 62 | | |
| ● | 117 | SARA BOWREY | ADE ADETOSOYE | Adults - Supporting People - Tenancy Support Services for Homeless People | Evolve Housing + Support | Adult Care and Health | 988,735 | 197,747 | | | ■ | 01/10/2014 | 30/09/2019 | 60 | | |
| ● | 224 | JOHN HARRISON | STEPHEN JOHN | Learning Disabilities - Supported Living at 15 Brosse Way | Avenues London | Adult Care and Health | 801,005 | 163,499 | 57,900 | 57,900 | ■ | 01/10/2013 | 02/09/2018 | 59 | | |
| ● | 276 | SHAKEELA SHOURIE | CHARLES OBAZUAYE | Training - Step Up To Social Work Project | Royal Holloway, University of London | Adult Care and Health | 552,674 | 153,972 | | | ■ | 29/06/2015 | 29/04/2019 | 46 | | |
| ● | 2603 | Victoria Roberts | | Domestic Violence and VAWG Service | Bromley and Croydon Women's Aid | Adult Care and Health | 337,000 | 158,000 | | | ■ | 01/06/2017 | 31/03/2019 | 21 | | |
| ● | 2592 | JOHN HARRISON | STEPHEN JOHN | Learning Disabilities - Supported Living, 4 Schemes (109 & 111 Masons Hill, 18 & 19 Century Way) | Care Management Group Ltd | Adult Care and Health | 2,894,652 | 964,884 | 1,057,500 | 1,057,500 | ■ | 01/07/2017 | 30/06/2020 | 36 | | |
| ● | 203 | JOHN HARRISON | STEPHEN JOHN | Learning Disabilities - Adult Social Care Services | Certitude Support | Adult Care and Health | 17,434,903 | 3,700,000 | 3,912,050 | 3,912,050 | ■ | 01/10/2015 | 30/09/2020 | 60 | | |
| ● | 2605 | JENNEFER SELWAY | NADA LEMIC-STOJCEVIC | Public Health - 0-4 Years Health Visiting Service (Incorporating Family Nurse Partnership) | Oxleas NHS Foundation Trust | Adult Care and Health | 9,865,428 | 3,288,476 | | | ■ | 01/10/2017 | 30/09/2020 | 36 | | |
| ● | 3692 | Paul Feven | ADE ADETOSOYE | Primary and Secondary Intervention Services | Bromley Third Sector Enterprise | Adult Care and Health | 8,100,000 | 2,700,000 | 2,165,080 | 2,165,080 | ■ | 01/10/2017 | 30/09/2020 | 36 | | |
| ● | 112 | PAUL CHILTON | STEPHEN JOHN | Passenger Transport for Older Persons & Adults with Disabilities (Lot2) | Multiple Suppliers | Adult Care and Health | 1,687,000 | 6,748,000 | | | ■ | 01/10/2015 | 30/09/2020 | 60 | | |
| ● | 324 | TRICIA WENNELL | STEPHEN JOHN | Domiciliary Care Services Framework - Header Record | Multiple Suppliers | Adult Care and Health | 79,000,000 | 10,523,980 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 230 | Paul Feven | STEPHEN JOHN | Mental Health - Section 75 Agreement for the Exercise of Mental Health Function - LBB and Oxleas | Oxleas NHS Foundation Trust | Adult Care and Health | 30,438,550 | 1,570,450 | 1,383,850 | 1,383,850 | ■ | 01/12/2004 | 30/11/2024 | 240 | | |
| ● | 1459 | TRICIA WENNELL | STEPHEN JOHN | Domiciliary Care - Services | Homecare & Support Ltd t/a Homecare Bromley | Adult Care and Health | 14,600,232 | 1,910,000 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 1450 | TRICIA WENNELL | STEPHEN JOHN | Domiciliary Care - Services | Caremark Bromley | Adult Care and Health | 11,342,090 | 796,500 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 2597 | TRICIA WENNELL | STEPHEN JOHN | Adults - Extra Care Housing, Lot 2 - Norton Court, Crown Meadow Court, Durham House | Mears Care Ltd | Adult Care and Health | 9,001,000 | 1,966,000 | | | ■ | 01/07/2017 | 30/06/2022 | 60 | | |
| ● | 2596 | TRICIA WENNELL | STEPHEN JOHN | Adults - Extra Care Housing, Lot 1 - Apsley Court, Sutherland House, Regency Court | Creative Support Ltd | Adult Care and Health | 8,315,000 | 1,663,000 | | | ■ | 01/07/2017 | 30/06/2022 | 60 | | |
| ● | 1458 | TRICIA WENNELL | STEPHEN JOHN | Domiciliary Care - Services | Smithfield Health & Social Care Ltd t/a Verilife | Adult Care and Health | 6,658,208 | 600,000 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 1446 | TRICIA WENNELL | STEPHEN JOHN | Domiciliary Care - Services | ACSC Ltd | Adult Care and Health | 6,199,724 | 620,700 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 1553 | TRICIA WENNELL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Invicta 24 Plus Ltd | Adult Care and Health | 4,687,434 | 728,256 | | | ■ | 26/06/2015 | 26/08/2021 | 74 | | |
| ● | 1455 | TRICIA WENNELL | STEPHEN JOHN | Domiciliary Care - Services | Kentish Homecare Agency Ltd | Adult Care and Health | 4,633,000 | 603,700 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 1448 | TRICIA WENNELL | STEPHEN JOHN | Domiciliary Care - Services | Carby Community care Ltd | Adult Care and Health | 3,515,528 | 237,500 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |

| | | | | | | | | | | | | | | | | |
|---|------|-----------------------|----------------------|---|---|-----------------------|-----------|-----------|---------|---------|----------|------------|------------|-----|--|--|
| ● | 1453 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | Eternal Care UK Ltd | Adult Care and Health | 2,160,710 | 143,300 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 1550 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Care Direct UK Ltd | Adult Care and Health | 1,764,327 | 330,282 | | | ■ | 03/03/2015 | 26/08/2021 | 77 | | |
| ● | 1460 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | Link Care Nursing Agency Ltd | Adult Care and Health | 1,706,618 | 100,000 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 1552 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Dignity Direct Homecare Ltd | Adult Care and Health | 1,448,201 | 242,471 | | | ■ | 26/07/2016 | 26/08/2021 | 61 | | |
| ● | 327 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care Services - Services | Daret Healthcare (UK) Ltd | Adult Care and Health | 1,320,199 | 167,479 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 328 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care Services - Spot Contract | Mackley Home Care Ltd | Adult Care and Health | 1,255,243 | 189,325 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 1543 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Abacus Homecare (Bromley) Ltd | Adult Care and Health | 1,187,736 | 184,413 | | | ■ | 01/04/2015 | 26/08/2021 | 77 | | |
| ● | 1544 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | River Garden Care Ltd | Adult Care and Health | 1,089,566 | 99,676 | | | ■ | 01/04/2015 | 26/08/2021 | 77 | | |
| ● | 1548 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Home Healthcare Ltd | Adult Care and Health | 1,088,004 | 125,950 | | | ■ | 01/04/2015 | 26/08/2021 | 77 | | |
| ● | 3783 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Surecare (Bromley) (new) | Adult Care and Health | 530,861 | 148,045 | | | ■ | 19/01/2018 | 26/08/2021 | 43 | | |
| ● | 204 | COLIN LUSTED | STEPHEN JOHN | Learning Disabilities - Capital Works and Housing Management at 4 Homes for Adults with Learning Disabilities | Croydon Churches Housing Association | Adult Care and Health | 100,000 | 100,000 | 62,000 | 62,000 | ■ | 18/11/2013 | 17/11/2038 | 300 | | |
| ● | 3813 | MIMI MORRIS-COTTERILL | NADA LEMIC-STOJCEVIC | ** Now Live ** Public Health - Adults Substance Misuse Service | Change Grow Live (CGL) | Adult Care and Health | 4,046,472 | 1,348,824 | | | Imminent | 01/12/2018 | 30/11/2021 | 36 | | |
| ● | 1464 | Paul Feven | Janet Bailey | Health - Community Wellbeing Service For Children And Young People | Bromley Y | Adult Care and Health | 2,243,305 | 448,661 | | | ■ | 01/12/2014 | 30/11/2019 | 60 | | |
| ● | 344 | ALICE ATABONG | SARA BOWREY | Housing - Tenancy Support Services for Young People | DePaul UK Ltd | Adult Care and Health | 1,000,337 | 289,975 | | | ■ | 01/10/2016 | 30/09/2019 | 36 | | |
| ● | 218 | JOHN HARRISON | STEPHEN JOHN | Learning Disabilities - Supported Living at Johnson Court | Sanctuary Home Care Ltd | Adult Care and Health | 788,333 | 112,619 | 343,200 | 343,200 | ■ | 14/01/2013 | 13/01/2020 | 84 | | |
| ● | 213 | JOHN HARRISON | STEPHEN JOHN | Learning Disabilities - Supported Living at 44 Bromley Road | Outward Housing | Adult Care and Health | 728,640 | 139,716 | 75,100 | 75,100 | ■ | 01/10/2013 | 02/09/2018 | 59 | | |
| ● | 347 | ALICE ATABONG | SARA BOWREY | Housing - Tenancy Support Services | Hestia Housing and Support | Adult Care and Health | 585,303 | 195,101 | | | ■ | 01/10/2016 | 30/09/2019 | 36 | | |
| ● | 269 | MIMI MORRIS-COTTERILL | NADA LEMIC-STOJCEVIC | Public Health - Young Persons Substance Misuse Service | Change Grow Live (CGL) | Adult Care and Health | 495,570 | 165,190 | | | ■ | 01/12/2015 | 30/11/2018 | 36 | | |
| ● | 196 | PHILIP DODD | LYNNETTE CHAMIELEC | Housing - Block Booking Arrangements for 15 Lewes Road | JFD Developments Ltd | Adult Care and Health | 229,950 | 65,700 | 16,425 | 65,700 | ■ | 01/10/2015 | 31/03/2019 | 42 | | |
| ● | 1438 | TRICIA WENNEL | STEPHEN JOHN | Physical Disability and Sensory Impairment - Deaf Access Resource Centre for the Deaf | Deaf Access Trust | Adult Care and Health | 121,936 | 48,718 | | | ■ | 01/04/2016 | 30/09/2018 | 30 | | |
| ● | 3716 | SARA BOWREY | ADE ADETOSOYE | HOPE – Homeless Reduction Act Module | Home Connections Lettings Ltd | Adult Care and Health | 58,750 | 58,750 | | | ■ | 16/01/2018 | 15/01/2019 | 11 | | |
| ● | 1467 | TRICIA WENNEL | STEPHEN JOHN | Older People - Dementia Respite at Home Services | Bromley and Lewisham Mind Ltd | Adult Care and Health | 535,275 | 178,425 | | | ■ | 01/04/2017 | 31/03/2020 | 36 | | |
| ● | 252 | TRICIA WENNEL | STEPHEN JOHN | Physical Disability and Sensory Impairment - Kent Association for the Blind Services for the Blind | Kent Association for the Blind | Adult Care and Health | 318,413 | 105,471 | | | ■ | 01/07/2016 | 30/09/2019 | 39 | | |
| ● | 3771 | LYNNETTE CHAMIELEC | SARA BOWREY | Housing Needs: Provision of Temporary Accommodation | Kent Housing Ltd | Adult Care and Health | 55,692 | 55,692 | | | ■ | 23/04/2018 | 22/04/2019 | 11 | | |
| ● | 2607 | ROGER FAN | TRICIA WENNEL | Integrated Community Equipment Service (ICES) | Medequip Assistive Technology Limited | Adult Care and Health | 2,400,000 | 600,000 | | | ■ | 01/04/2017 | 31/03/2021 | 48 | | |
| ● | 3718 | GILLIAN FIUMICELLI | NADA LEMIC-STOJCEVIC | Public Health - GP SLAs | General Practitioners | Adult Care and Health | 1,650,000 | 550,000 | | | ■ | 01/04/2018 | 31/03/2021 | 36 | | |
| ● | 3725 | Paul Feven | ADE ADETOSOYE | Advocacy Service | Advocacy for All | Adult Care and Health | 858,378 | 286,126 | 286,100 | 319,300 | ■ | 01/04/2018 | 31/03/2021 | 36 | | |
| ● | 2590 | TRACEY WILSON | SARA BOWREY | Housing - Framework for Essential Household Goods | Multiple Suppliers | Adult Care and Health | 608,000 | 152,000 | | 115,000 | ■ | 01/04/2017 | 31/03/2021 | 48 | | |
| ● | 119 | ALICE ATABONG | SARA BOWREY | Adults - Tenancy Sustainment for Women in Refuges | Bromley Women's Aid | Adult Care and Health | 524,110 | 104,822 | | | ■ | 01/01/2016 | 31/12/2020 | 60 | | |
| ● | 277 | MARY NASH | ANTOINETTE THORNE | Training - Workforce Development Courses for Social Care Staff | Multiple Suppliers | Adult Care and Health | 280,000 | 70,000 | | | ■ | 01/04/2016 | 31/03/2020 | 48 | | |
| ● | 341 | JANICE MURPHY | STEPHEN JOHN | ICT - Telecare Services for Carelink | Centra Pulse Limited | Adult Care and Health | 150,000 | 39,000 | | | ■ | 01/11/2015 | 31/10/2019 | 48 | | |
| ● | 2601 | SANDRA WALTERS | ANTOINETTE THORNE | Provision of a suite of e-learning courses (to include a hosting learning management system) | ME-Learning Ltd | Adult Care and Health | 52,360 | 22,360 | | | ■ | 01/04/2017 | 31/05/2019 | 26 | | |
| ● | 326 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care Services - Services | Day To Day Care Ltd | Adult Care and Health | 4,861,396 | 701,700 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 1461 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | Westminster Homecare Ltd | Adult Care and Health | 4,479,030 | 700,000 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 1456 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | Nestor Primecare Services Ltd t/a Allied Healthcare Group | Adult Care and Health | 2,792,172 | 605,000 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 325 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care Services - Services | Always Caring Bromley Ltd | Adult Care and Health | 1,866,690 | 252,852 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |

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| ● | 1454 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | Harmony Home Aid Services Ltd | Adult Care and Health | 847,544 | 131,600 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 2594 | SARA BOWREY | ADE ADETOSOYE | IT System - Housing Information Systems | Orchard Information Systems Ltd | Adult Care and Health | 750,448 | 233,832 | | | ■ | 10/04/2017 | 09/04/2022 | 60 | | |
| ● | 1546 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Petts Wood Homecare Ltd | Adult Care and Health | 659,228 | 61,438 | | | ■ | 01/04/2015 | 26/08/2021 | 77 | | |
| ● | 1551 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Compassion Home Care Ltd | Adult Care and Health | 594,742 | 83,354 | | | ■ | 15/12/2014 | 26/08/2021 | 80 | | |
| ● | 1462 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | FABS Homecare Ltd | Adult Care and Health | 524,104 | 61,501 | | | ■ | 01/04/2015 | 26/08/2021 | 77 | | |
| ● | 2600 | JENNEFER SELWAY | NADA LEMIC-STOJCEVIC | Bromley Primary School Screening Programme: National Child Measurement Programme (NCMP) and Vision Screening | Bromley Healthcare Community Interest Company Ltd | Adult Care and Health | 495,000 | 165,000 | | | ■ | 01/10/2017 | 30/09/2020 | 36 | | |
| ● | 1549 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Amy Adams Homecare UK Ltd | Adult Care and Health | 456,106 | 37,598 | | | ■ | 30/10/2016 | 26/08/2021 | 57 | | |
| ● | 1534 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | Lifecome Ltd | Adult Care and Health | 421,630 | 11,398 | | | ■ | 01/04/2015 | 26/08/2021 | 77 | | |
| ● | 1463 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | Independent Homecare Team Ltd | Adult Care and Health | 352,762 | 28,975 | | | ■ | 01/04/2015 | 26/08/2021 | 77 | | |
| ● | 288 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care Services - Individual Client Contract - Helping Hands HomeCare | Helping Hands Homecare | Adult Care and Health | 348,904 | 45,500 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 250 | TRICIA WENNEL | STEPHEN JOHN | Older People - St Marks PCC (Lease) | Biggin Hill Community Care Association | Adult Care and Health | 322,500 | 20,991 | | | ■ | 10/10/2001 | 09/10/2031 | 360 | | |
| ● | 3720 | GILLIAN FIUMICELLI | NADA LEMIC-STOJCEVIC | Public Health - NHS Chcks - Point of care Testing | Alere Ltd | Adult Care and Health | 300,000 | 100,000 | | | ■ | 01/04/2018 | 31/03/2021 | 36 | | |
| ● | 202 | JOY BENNETT | STEPHEN JOHN | ICT - Domiciliary Care Software Planning System | Advanced Health and Care Ltd | Adult Care and Health | 111,660 | 5,583 | | | ■ | 01/04/2006 | 31/03/2026 | 240 | | |
| ● | 1545 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Spot Contract | Capital Homecare (UK) Ltd | Adult Care and Health | 104,340 | 20,363 | | | ■ | 01/04/2015 | 26/08/2021 | 77 | | |
| ● | 1466 | SARA BOWREY | ADE ADETOSOYE | Housing - Private Sector Leasing for use as Temporary Accommodation | DaBora Conway Ltd | Adult Care and Health | 81,120 | 27,040 | | | ■ | 06/02/2017 | 05/02/2020 | 36 | | |
| ● | 3814 | NADA LEMIC-STOJCEVIC | MIMI MORRIS-COTTERILL | ** Now Live ** Public Health - Young Persons Substance Misuse Service | Change Grow Live (CGL) | Adult Care and Health | 445,860 | 148,620 | | | Imminent | 01/12/2018 | 30/11/2021 | 36 | | |
| ● | 279 | NAHEED CHAUDHRY | ADE ADETOSOYE | ICT - Website Development - MyLife Web Portal | OLM Systems Ltd | Adult Care and Health | 140,720 | 46,906 | | | ■ | 01/04/2016 | 31/03/2019 | 36 | | |
| ● | 1514 | MIMI MORRIS-COTTERILL | NADA LEMIC-STOJCEVIC | Public Health - Substance Misuse - Supervised Administration of Medication Service | PharmaBBG LLP | Adult Care and Health | 51,200 | 23,000 | | | ■ | 01/04/2016 | 30/11/2018 | 32 | | |
| ● | 3824 | MARY NASH | ANTOINETTE THORNE | Management Development Programme | | Adult Care and Health | 96,000 | 24,000 | | | ■ | 30/10/2017 | 31/03/2019 | 17 | | |
| ● | 1452 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | MiHomecare Ltd | Adult Care and Health | 296,460 | 28,700 | | | ■ | 27/08/2012 | 26/08/2021 | 108 | | |
| ● | 3715 | TRICIA WENNEL | STEPHEN JOHN | Building Management - Lewis House | Bromley Experts By Experience CIC | Adult Care and Health | 180,000 | 36,000 | 36,000 | 36,000 | ■ | 01/01/2018 | 31/12/2022 | 60 | | |
| ● | 3719 | GILLIAN FIUMICELLI | NADA LEMIC-STOJCEVIC | Public Health - NHS Health Checks | Bromley GP Alliance Ltd | Adult Care and Health | 90,000 | 30,000 | | | ■ | 01/04/2018 | 31/03/2021 | 36 | | |
| ● | 1533 | TRICIA WENNEL | STEPHEN JOHN | Domiciliary Care - Services | Krislight Ltd | Adult Care and Health | 61,506 | 10,251 | | | ■ | 01/04/2015 | 26/08/2021 | 77 | | |

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